



Freedom Sanitary District No. 1

MINUTES

DECEMBER 20, 2017

Present: Dan Vanden Berg, Eugene Klister

Absent: Chris Evers

Others Present: Terri Romitti, Brian Mueller and Sam VanHandel FSD; Dean Zanon and George Thompson, Cedar Corporation

Meeting called to order at 6:00 p.m. at the Freedom Sanitary District Office

Verification of posting as indicated on the bottom of the agenda.

Motion by Eugene Klister to adopt the agenda. Second by Chris Evers. Motion Carried (3-0).

Open Floor Session – None

Motion by Chris Evers to approve vouchers 17158 – 17178 voiding check 17157 for a total of \$46,400.30 (Water \$11,677.23 and Sewer \$34,723.07) Second by Eugene Klister. Motion Carried (3-0).

Motion by Chris Evers to approve the November 22, 2017 and December 5, 2017 minutes as written. Second by Eugene Klister. Motion Carried (3-0).

Reviewed the Schenck three year proposal and the engagement letter for the 2017 audit.

Motion by Chris Evers to approve the three year proposal by Schenck and to sign the engagement letter for the 2017 audit and financial statements. Second by Dan VanDen Berg. Motion Carried (3-0).

Reviewed the Nicolet Bank analysis on banking services. Some of the fees are greater than Chase (current bank), but the interest that we would receive on accounts outweighs any increase in fees.

Motion by Chris Evers to change the Sanitary District banking services to Nicolet Bank in 2018. This will be an advantage to the Sanitary District as outlined in the analysis. Second by Dan Vanden Berg. Motion Carried (3-0).

Reviewed the resolution to do interim financing for the WWTF upgrade. By switching our banking services to Nicolet Bank we will secure a better rate for the interim financing for the WWTP upgrade.

Motion by Dan Vanden Berg to approve Resolution 2017-04 to approve interim financing of \$3,500,000 through Nicolet Bank for the WWTF Facilities upgrade. Second by Eugene Klister. Motion Carried (3-0).

Dean provided an update on the Wastewater Treatment Facility upgrade. Cedar has begun the preliminary design and will be moving into the next step by the end of January. There will be meetings set up to get input from Staff of the District during the entire design process.

Reviewed the wastewater treatment facility reports that need to be submitted to the WI DNR by 12/31. George Thompson and Dean Zanon, Cedar reviewed the reports with staff and commissioners. Cedar asked that comments be back to them mid week next week so they can finalize the reports and submit to the DNR. The three reports are WWTF – Temperature Limits Action Plan, Operational Evaluation Report for Total Phosphorus, and Operational Evaluation Report for Total Suspended Solids.

Update on TID #1 – Phase 1 Chad and Mark Properties was given. Chad Reader came into the District with a new plan the day before the preconstruction meeting was scheduled with PTS. Dean would like to set up a meeting with PTS to discuss the changes. He has that set for December 21st. PTS originally was going to start working on the project on January 2nd. They already signed the contract and were proceeding with submittals to Cedar. The District has not signed the contracts yet but did award the project to PTS Contractors. Chad’s engineer, Robert E Lee, still has to get information to Cedar for the redesign. Dean will let Terri know the outcome of the meeting with PTS.

Discuss deferred assessments on property. Commissioners discussed deferred assessments and when they come due on a property once it is sold or developed.

Update on TID #2 water and sewer utilities was given. We are waiting for design items from the Town of Freedom. Cedar is anticipating that they will need approximately one month for design on this project.


Other Business Before the Board –

- Issues with Controls on RAS #1. We are trying our best to make it work until upgrade.

Motion by Chris Evers to adjourn. Second by Eugene Klister. Motion Carried (3-0).

Adjourned at 9:00 p.m.


Dan Vanden Berg 1-10-18
Date:


Chris Evers 1/10/18
Date: