

Approved



**MINUTES
VIRTUAL MEETING**

APRIL 9, 2020

Present: Dan Vanden Berg, Chris Evers, Eugene Klister

Others Present: Terri Romitti, FSD; Dean Zanon, Cedar Corporation, Brian Mueller & Sam VanHandel, FSD

Meeting called to order at 9:00 a.m. via virtual meeting held on Go To meeting.

Verification of posting as indicated on the bottom of the agenda also indicating how to attend the meeting virtually.

Motion by Eugene Klister to adopt the agenda. Second by Chris Evers. Motion Carried (3-0).

Open Floor Session – Chris talked about the need for the Town to start focusing on a storm water management plan in order to promote any kind of development. Dean noted that it was in the 2020 Town preliminary budget but it was removed from the final budget.

Motion by Chris Evers to approve vouchers 18292 – 18338 including auto draws for a total of \$133,303.89 (Water \$85,029.13 and Sewer \$48,274.76) Second by Dan Vanden Berg. Motion Carried (3-0).

Motion by Chris Evers to approve the minutes from February 5, 2020 and February 20, 2020 as presented. Second by Dan Vanden Berg. Motion Carried (2-0) Eugene Klister abstained because he was not present at the February 5 meeting.

Reviewed quote from IPS for structure 20 exhaust fan monitoring. Detailed discussion with operators on if the programming was needed or if we would be able to achieve similar results by improving our preventative maintenance on the belts. The information presented in the IPS quote would serve as a tool when failures occurred. It was discussed that if we replaced belts (Approx \$20 each time) more often, possibly quarterly that we would be able to obtain the same outcome.

Motion by Dan Vanden Berg to increase our preventative maintenance measures and to bypass the work presented in the quote from IPS. Second by Eugen Klister. Motion Carried (3-0).

Update was given on warranty items and final close out of the WWTF Equipment Replacement and Process Enhancements, Contract B-18. The final walk-thru has not been completed by the DNR or scheduled yet due to the restrictions from COVID-19. We continue to work with Bob Hannes on the details on that. In order to complete the paperwork for the funding, we need to do an engineering amendment to amend the budget so we are able to use the available funds. Dean presented that engineering amendment.

Motion by Eugene Klister to approve the engineering amendment with Cedar Corporation and to have it submitted to the DNR. Second by Chris Evers. Motion Carried (3-0).

Discussed BelGioioso proposal in TID #2 for water and sewer service. As the sale moves forward, it is in the offer to purchase with the Town that BelGioioso will own the infrastructure. Terri is working with the PSC on

how this gets serviced and metered. Right now, the PSC is stating that it will need to have two master meter stations. Terri, Dean and Ginny are meeting with them later today to discuss the details on this. The master meter stations will give the District potential to meter all water used in that area. There is a lot of main that will not be used and could potentially have leaks. If this would happen, it would be captured in the master meters and billed to BelGioioso. Having to have the master meter stations would also require us to have easements at those two stations in order to maintain them. We will be working through this with BelGioioso, Town, and PSC.

Discuss future industrial lots in Town of Freedom. Now that BelGioioso is moving forward on purchasing the entire TID #2, the District briefly discussed where potential industrial lots could go in the District. Chris reinforced that storm water management needs to happen to see any potential development.

Reviewed the proposed CSM for Mike Vandenberg on CTH E. There are currently sewer laterals but only one water lateral to this property at this time. Terri virtually attended a county meeting regarding this property. There are details that need to be worked out between property owner and county before this proceeds.

Update on the proposed connection for the fire department/ems building. Commission reviewed the plans for where the contractor was looking at doing connection. The District would have liked to have used the existing services that were put in place for such a building when the main was installed. The Commissioners understood the need to move the services to the locations noted but the District will require that the District contractor tap the mains and install to the edge of easement. The project contractor can then take it from there as part of the fire department project. Terri will communicate this to Keller.

Discussed the potential development on parcel 090063400 & 090063500. Potential buyer looking at connecting two homes to water and sewer in an approximate 60 acre area. The Town planner is reviewing this also for density requirements. The District will wait to hear how the Town plans on proceeding on this.

Update on new connections was given. We have had one new connection recently on CTH E. The District will also be connecting to a new construction residential home on CTH E near Schmidt Rd and E. We will need to bore under CTH E for the sewer lateral, county permit has been obtained. Water permit is already on the side of the house and brought to ROW.

Discussed the Sanitary District preparedness for COVID-19. The District has shut the office to the public in order keep staff safe. If we would start to experience the virus at the District, Cedar has been asked to be there for potential back-up. Everything is going well so far. Terri has been attending local emergency management meetings.

Engineers Report – None

Other Business Before the Board – None.

Motion by Eugene Klister to adjourn. Second by Chris Evers. Motion Carried (3-0).

Adjourned at 11:05 a.m.

Dan Vanden Berg

Date:

Chris Evers

Date: