**Approved 5/22/19**

**TOWN BOARD MEETING**

**Wednesday, April 24, 2019**

**6:00 p.m.**

**Freedom Town Hall**

1. **CALL TO ORDER, ROLL CALL, PLEDGE**

Meeting called to order at 6:00 p.m. by Chairman Charles Kramer. Board members present: Supervisors Brandon Conrad, Dave Rickert, Kevin Schuh and Jason Vanden Berg. Short prayer was recited by Father Stumpf of St. Nicholas Church after which the Pledge was recited.

Meeting Posted by the Clerk’s office the 22ND day of April at 2:30 p.m. on the 2 boards at the Town Hall, and on the Town Website.

1. **CONSIDERATION OF MINUTES OF APRIL 15 MEETING**

***Motion by Supv. Kevin Schuh with second by Supv. Dave Rickert to approve the minutes of the April 15 meeting as presented. 2 Yes 3 Abstain (Kramer, Conrad and Vanden Berg). MC***

1. **OPEN FLOOR SESSION**

Fire Chief Mark Green apologized to the Board for his statements to the Board at the Annual Meeting. He stated that he felt he left the Fire Board and the Firemen down with his statements and he would like, as Fire Chief, to request to be part of the planning moving forward.

1. **BOARD REORGANIZATION**

Charles Kramer and Dave Rickert will be part of the Highway Committee

Brandon Conrad will take over as Chairman of Plan Commission

Jason Vanden Berg will oversee current building

Kevin Schuh will Chair Park Committee

1. **RUN FOR LIFE EVENT - ROAD CLOSING REQUEST**

***Motion by Supv. Jason Vanden Berg with second by Supv. Brandon Conrad to approve the Run for Life Event on May 4, 2019. 5 Yes 0 No MC***

Organizers will work with the Police Dept to keep runners on the sidewalks. They will also work with Outagamie County on the short distance on County S.

1. **FIRE DEPT. REQUEST TO SPEAK WITH BOARD** (moved to later in the meeting)
2. **CONSIDERATION OF FORMATION OF COMMITTEE TO PLAN FOR NEW FIRE/EMS BUILDING**

***Motion by Supv. Jason Vanden Berg with second by Supv. Dave Rickert to form a committee to look into the building needs of the Fire Dept. 5 Yes 0 No MC***

Committee members appointed by Chairman Kramer: Supvs. Jason Vanden Berg and Brandon Conrad, First Responders Jodi Roskowski and Hunter Maulick, Residents Dean VanVreede and Mark VanRossum and Firemen Gerald Hornick, Aren Greiner and Steve Garvey.

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1. **PUBLIC WORKS**
   1. **Consideration for award of 2019 Crack Sealing Project**

***Motion by Supv. Brandon Conrad with second by Supv. Dave Rickert to award the Crack Sealing Project to Fahrner Asphalt (with the removal of Vine Rd) at a cost of $23,665.00. 5 Yes 0 No MC***

* 1. **Consideration to Reject All Proposed New Municipal Building Complex Bids**

***Motion by Supv. Brandon Conrad with second by Supv. Jason Vanden Berg to reject all bids for Municipal Complex and instruct Public Works Director to send out formal notifications. 5 Yes 0 No MC***

* 1. **Consideration of Options Regarding Repair or Replacement of 2000 International Plow Truck**

***Motion by Supv. Brandon Conrad with second by Supv. Jason Vanden Berg to contract with Klink repair the 2000 International Plow Truck at a cost of $28,914.90. 5 Yes 0 no MC***

* 1. **Discuss Staff Situation**

Public Works Director Brueggeman reported that we have a full time staff position open with the resignation of Jayson Winterfeldt. He noted that he will be interviewing 3 people on Monday.

***Motion by Supv. Brandon Conrad with second by Supv. Jason Vanden Berg to hire Jamie VandenEng to work part time @ 19.63 per hour. 5 Yes 0 No MC***

Discussion on part time office help. Clerk reported that she and Michelle are working the extra hours needed until Colleen Laha comes back to work. Things will begin to slow down in the office after the middle of May.

**FIRE DEPT. REQUEST TO SPEAK WITH BOARD (**moved from earlier in the meeting**)**

Fire Chief Mark Green and Board member Kevin VerVoort asked to be on the agenda to find out what the new Board’s plan was for the Fire Dept/First Responders. Jason Vanden Berg stated that he had talked to Mrs. Reed, the neighboring property owner, who said she is interested in selling stating that her price would be $225,000 the same price she had given to the former Town Board. Board discussed researching the assessed value, stormwater issues and costs, appraisal and possible mitigation needed.

1. **DISCUSSION ON CHANGE TO SUBDIVISION ORDINANCE POLICY**

Public Works director Brueggeman noted that any changes to how street reconstruction projects within and outside the sanitary district are to be reconstructed would require a change to the Town’s Street Reconstruction Assessment policy and not the Subdivision Ordinance.

1. **CONSIDERATION IN CHANGE TO CLASS B ROAD DESIGNATION ON CENTER VALLEY RD & VINE RD**

Chairman Kramer stated that he would like to see a change in road designation on Center Valley Rd from 55 to C and on Vine Rd from County S to County J. Brueggeman noted that because of the heavier truck weights the streets above a Class B designation would require a minimum of 4 1/2” of asphalt to be more in line with our street specifications.

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1. **DISCUSS CHANGE TO TOWN BOARD/PLAN COMMISSION MEETING TIMES AND DAYS**

Chairman Kramer stated that he would like to change the day and times of Town Board meetings to the 4th Tuesday at 7:00 p.m. Clerk noted that the ordinance on meetings would have to be changed. Also noted was that Wednesday’s were set up for meetings originally because there were no sporting events on Wednesday’s which made it easier for residents to attend.

1. **DISCUSS SECURITY SYSTEM FOR TOWN HALL**

Supv. Jason Vanden Berg will look into cost for a glass window at the Town Hall reception desk. Cameras may be good for finding out who caused an issue but do not necessarily protect the employees.

1. **DISCUSS PURCHASE OF LAPTOP COMPUTERS FOR BOARD MEMBERS**

Prices for basic laptop computers for Board members will be reviewed at next meeting.

1. **DISCUSS NEED FOR ECONOMIC DEVELOPMENT COORDINATOR**

Attorney Frassetto explained that most of the work for that position has been completed. There are a few lots left to be sold which will be handled by Public Works Director Brueggeman being the point person and Town Attorney finalizing any contracts and sales.

1. **DISCUSS CONTRACTING WITH ATTORNEY FOR HELP WITH TOWN ISSUES**

Chairman Kramer noted that the town should have a second Atty on retainer should the town have any conflict of interest issues.

1. **COMMITTEE/COMMISSION APPOINTMENTS**

***Motion by Supv. Kevin Schuh with second by Supv. Dave Rickert to approve:***

***Jim Frederickson renewal to 2024 on Police Commission;***

***Pam LaPlant and Henry McKenna renewal to 2022 on Plan Commission and;***

***Pam LaPlant renewal to 2022 on Parks Committee.***

***5 Yes 0 No MC***

Clerk will advertise for members for Park Committee.

1. **CHANGE BANK AUTHORIZATIONS FOR CHAIRMAN & DEPUTY CLERK AT CHASE AND CCU**

***Motion by Supv. Jason Vanden Berg with second by Supv. Dave Rickert to approve the additional authorization of Charles Kramer, Colleen Laha and Michelle Evers on all town bank accounts at Chase Bank, Capital Credit Union, State, East Wi Savings and Loan, and Bank of Little Chute. 5 Yes 0 No MC***

1. **CONSIDERATION OF OPERATOR’S LICENSE**

**Motion by Supv. Dave Rickert with second by Supv. Kevin Schuh to approve Operator’s License for Hannah L Brems, Brooke M Ellingson, Kevin J Vander Zanden and Jennifer L Kuehl pending Police Dept. review and approval. 5 Yes 0 No MC**

1. **DEPARTMENT AND ATTORNEY REPORTS**

Written reports of Public Works Director and Clerk reviewed.

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***Motion by Supv. Brandon Conrad with second by Supv. Jason Vanden Berg to donate 4 cases of Town History Books to the Freedom VFW for sale at the upcoming Loyalty Day event. 5 Yes 0 No MC***

Attorney reported on delinquent personal property taxes he is working on, progress of agreement with Sanitary District, Closings planned for May and June in TID #2 and Schmidt land appraisal.

1. **REVIEW AND APPROVE VOUCHERS & DIRECT DEPOSITS**

***Motion by Supv. Kevin Schuh with second by Supv. Dave Rickert to approve vouchers #29906 to 29962, Void #29938 and direct deposits #9192 to 9195. 5 Yes 0 No MC***

1. **Re-Consideration of Application & Borrowing Resolution for State Trust Fund Loan in The Amount Of $400,000 To Be Reimbursed with Final Building Funds as Approved on Nov. 28, 2018 and March 27, 2019.**

***Motion by Supv. Jason Vandenberg with second by Supv. Dave Rickert to approve the Application & Borrowing Resolution for State Trust Fund Loan in The Amount Of $400,000 at 4% interest rate To Be Reimbursed with Final Building Funds as Approved on Nov. 28, 2018 and March 27, 2019.***

***5 Yes 0 No MC***

1. **SET OPEN BOOK AND BOARD OF REVIEW DATES**

Open Book date set as 5/23 and Board of Review date set as 6/5 from 5 to 7 p.m.

1. **DISCUSSION ON REED PROPERTY –** Held earlier in the meeting during Fire Dept. discussion
2. **REVIEW BUDGET, BIDS AND CAPITAL IMPROVEMENT PLAN**

Public Works Director Brueggeman reviewed these items with the Board.

1. **ADJOURN**

***Motion by Supv. Dave Rickert with second by Supv. Brandon Conrad to adjourn at 8:00 p.m.***

***5 Yes 0 No MC***

Barbara M Seegers, Clerk