



**MINUTES**

**DECEMBER 4, 2019**

Present: Dan Vanden Berg, Chris Evers, Eugene Klister

Others Present: Terri Romitti, Sam VanHandel, FSD; Dean Zanon, Cedar Corporation

Meeting called to order at 6:38 a.m. at the Freedom Sanitary District Office

Verification of posting as indicated on the bottom of the agenda.

Motion by Eugene Klister to adopt the agenda. Second by Chris Evers. Motion Carried (3-0).

Open Floor Session – Terri informed the Commissioners that the Sanitary District would be entering a float into the Town of Freedom parade. The staff has decided to participate this year as a way to show appreciation for all the support the Sanitary District received earlier in the year.

Motion by Dan Vanden Berg to approve vouchers 18163 – 18186 for a total of \$33,111.82 (Water \$4,105.84 and Sewer \$29,005.98) Second by Chris Evers. Motion Carried (3-0).

Motion by Chris Evers to approve the November 20, 2019 minutes as written. Second by Eugene Klister. Motion Carried (3-0).

Reviewed the 2019 engagement letter for the audit to be completed by Clifton Larson Allen, LLP for a total amount of \$8,500 along with the financial portion of the PSC report.

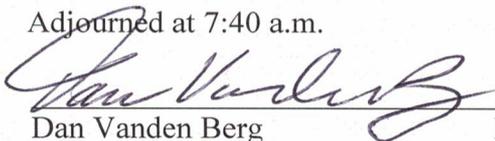
Motion by Eugene Klister to approve Clifton Larson Allen, LLP to complete the 2019 audit along with the financial portion of the PSC report. Second by Chris Evers. Motion Carried (3-0).

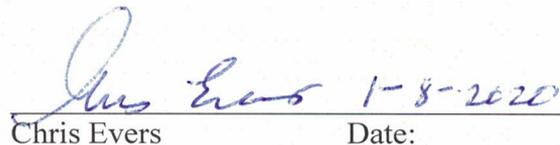
Update on WWTF Equipment Replacement & Process enhancements, Contract B-18. Training was completed by Cedar Corporation. There are still a few items that need to be looked into prior to project closeout. Hoping to have it ready for closeout at the December 18<sup>th</sup> meeting. Dean reviewed items that the District needs to be careful with as far as the minimum and maximum setpoints on equipment. Also, Joe from Cedar who did the process design will be working with Brian to make sure we are utilizing the equipment we have to obtain the best treatment as possible.

Other Business Before the Board – None.

Motion by Chris Evers to adjourn. Second by Eugene Klister. Motion Carried (3-0).

Adjourned at 7:40 a.m.

  
Dan Vanden Berg  
Date: 12-18-19

  
Chris Evers  
Date: 1-8-2020