

Approved 5-26-2021
TOWN BOARD MEETING
WEDNESDAY, APRIL 28, 2021
6:00 P.M.
FREEDOM TOWN HALL
W2004 COUNTY RD S

1. CALL TO ORDER, ROLL CALL, INVOCATION, PLEDGE

Meeting called to order by Chairman Charles Kramer at 6:00 p.m.

Members present: Chairman Charles Kramer, Supv. Tim Maass, Supv. Kevin Schuh, Supv. Jason Vandenberg, Supv. Brandon Conrad. Also present: Clerk/Treasurer Colleen Laha, Deputy Clerk/Treasurer Billie Jo De Jong, Attorney Steven Frassetto and Dean Zanon from Cedar Corporation.

Invocation

Pledge recited.

2. VERIFICATION OF POSTING AND APPROVE AGENDA

Posted on the 2 Boards at the Freedom Town Hall and on the Town website on the 24th day of April, 2021 at 1:00 p.m. by the Clerk's Office. Also posted at: Dairyland Depot, Freedom Mini Mart and Shop & Save Mart/Halesi, LLC.

Motion by Supv. Brandon Conrad with second by Supv. Tim Maass to adopt the agenda.

Vote: 5 Yea / 0 Nay Motion Carried: Yes

3. CONSIDERATION OF MINUTES OF 3/24/2021, 3/30/2021 & 4/21/2021 TOWN BOARD MEETINGS

Motion by Supv. Brandon Conrad with second by Supv. Tim Maass to approve the minutes of 3/24/2021, 3/30/2021, and 4/21/2021.

Vote: 5 Yea / 0 Nay Motion Carried: Yes

4. PUBLIC COMMENT SESSION

Supv. Tim Maass told the board that the last time Charlie and himself where with Ryan it was discussed that Ryan reports to the entire board. To make it easier in the future if the board has any questions on Ryan or Kevin's reports Supv. Maass will relay the questions to Ryan and Kevin. If Ryan or Kevin have any issues Supv. Maass will bring it to the board.

Attorney Frassetto advised that at a Joint Town Board & Plan Commission Meeting an item on the agenda is recommended to the Town Board by the Plan Commission the Town Board can take action on the item at that meeting. On the agenda make it clear that the Town Board may take action on the item.

5. PLAN COMMISSION REFERRALS

A. Consideration of Rezoning Application to rezone from General Agricultural District (AGD) to Single Family Residential District (RSF); Michael J & Joann Vandenberg; PIN 090-0266-04; Lot 2 of CSM #7711; County Highway E/Center Valley Road (Located in southwest corner of CTH E/Center Valley Rd intersection)

Motion by Chairman Charles Kramer with second by Supv. Tim Maass to approve Michal J & Joann Vandenberg's request to rezone PIN 090-0266-04 (Lot 2 of CSM

#7711; County Highway E/Center Valley Road) from General Agricultural District (AGD) to Single Family Residential District (RSF).

Vote: 5 Yea / 0 Nay Motion Carried: Yes

- B. Consideration of Conditional Use-Shoreland Permit Application for grading, ditching, and excavating in the Shoreland District; Abby Nielsen of Arcadis U.S. Inc. on behalf of ANR Pipeline Company; PIN 090-0660-00 (N3478 Mc Hugh Road) and PIN 090-0660-01 (Mc Hugh Road)
Motion by Chairman Charles Kramer with second by Supv. Tim Maass to approve the request by Abby Nielsen of Arcadis U.S. Inc. on behalf of ANR Pipeline Company for a Conditional Use Permit for grading, ditching, and excavating in the Shoreland District on PIN 090- 0660-00 (N3478 Mc Hugh Road) and PIN 090-0660-01 (Mc Hugh Road); subject to the following condition:

- 1. The project shall comply with all applicable local, state, and federal codes/ordinances. Vote: 5 Yea / 0 Nay Motion Carried: Yes*

- C. Consideration of Certified Survey Map Application; Steve R VanRossum, Tina VanRossum, Ronald N VanRossum, & Barbara VanRossum; PIN 090-0606-00; N3376 County Road E

Motion by Chairman Charles Kramer with second by Supv. Kevin Schuh to approve the Certified Survey Map Application for Steve R VanRossum, Tina VanRossum, Ronald N Van Rossum, & Barbara VanRossum.

Vote: 4 Yea / 0 Nay Motion Carried: Yes Supv. Tim Maass Abstained.

6. CONSIDERATION OF BIDS ASSOCIATED WITH VFW PARK BALL FIELD LIGHTING UPGRADES, CONTRACT B-21, AND POSSIBLE AWARD

Motion by Supv. Jason Vandenberg with second by Supv. Kevin Schuh to approve the Bid associated with VFW Park Ball Field lighting upgrades, Contract B-21, schedule A & B with Ert Electrical for \$593,814.30.

Vote: 3 Yea / 2 Nay Motion Carried: Yes

Chairman Charles Kramer & Supv. Tim Maass voted Nay.

7. DISCUSSION AND POSSIBLE ACTION ON LIONS CLUB PARK SIGN

Tabled.

8. DISCUSSION AND POSSIBLE ACTION ON FIRE/EMS BUILDING TRUCK FILL WATER SERVICE

Supv. Brandon Conrad reported that he was working with Keller to solve the issue of the truck fill water service. The trucks are not filling as quickly as expected due to the small backflow preventer. Supv. Conrad will continue to work with Keller to resolve the issue.

Supv. Jason Vandenberg will get quotes for additional landscaping at the new fire/EMS building.

Fire Chief Mark Green will be meeting with Devin (Keller) next week to schedule the final asphalt paving.

9. CONSIDERATION OF OUTAGAMIE COUNTY SHERIFF'S SOCIAL MEDIA

The Town Board discussed Outagamie County Sheriff's department social media site where they post items related to the community with informative messages such as criminal activity in the area, road closures, road conditions, etc. It is another outlet for the community to stay engaged with our deputies. There is no cost to the town. Outagamie County Sheriff department will set up and maintain. The Town Board was good with adding Outagamie County Sheriff's Social Media for the Town of Freedom.

10. AMEND FIELD OF SCENES LIQUOR LICENSE TO INCLUDE EVENTS ON 5/22/2021 & 6/12/2021

*Motion by Supv. Jason Vandenberg with second by Supv. Kevin Schuh to approve amending Field of Scenes Liquor License to include events on 5/22/2021 and 6/12/2021.
Vote: 5 Yea / 0 Nay Motion Carried: Yes*

11. AMEND BUZZ'S LIQUOR LICENSE TO INCLUDE EVENTS ON 6/5, 6/12 & 6/25-6/27

*Motion by Supv. Jason Vandenberg with second by Supv. Tim Maass to amend Buzz's Liquor License to include events on 6/5/2021, 6/12/2021 and 6/25/2021 – 6/27/2021.
Vote: 5 Yea / 0 Nay Motion Carried: Yes*

12. CONSIDERATION OF ST NICHOLAS CHURCH TEMPORARY BEER LICENSE FOR CHURCH PICNIC FOR FRIDAY, JUNE 11, 2021

Motion by Supv. Jason Vandenberg with second by Supv. Brandon Conrad to approve St. Nicholas Church Temporary Beer License for church picnic on Friday, June 11, 2021 with Michelle Huss and Jayne Vosters as agent. Vote: 5 Yea / 0 Nay Motion Carried: Yes

13. CONSIDERATION OF OPERATOR LICENSES

*Motion by Supv. Tim Maass with Chairman Charles Kramer to approve operator licenses for: Clinton J. Dederich – St. Nicholas Church, Cheryl Van Toll – Colonial House, Tammy J. Bain – Beaver's Hut, Martha A. Lampe – Freedom Athletic Association, Zach A. Conn – Dollar General, pending police background check for Renee L. Roskoski – Freedom Mini Mart and Mitchell Williams – Dollar General
Vote: 5 Yea / 0 Nay Motion Carried: Yes*

14. DISCUSSION & POSSIBLE ACTION ON TOWN ROAD CONSTRUCTION SPECIFICATIONS OF CHAPTER 11 – TOWN ROADS

Tabled.

15. UPDATE ON TEAR DROP LANE

Dean Zanon (Cedar) gave an update on Tear Drop Lane. He reported that Northeast Asphalt still needs to complete some work this spring. Original bid was \$343,654.75. There was a change order for some items that were missed on the original and were added for \$26,417.06.

That brings the total to about \$370,000.00. Garvey was paid out in pay request #1 for \$46,265.37. Pay request #2 was paid out last year for \$247,749.57. The balance left to pay on the project as it stands is \$15,474.47, which is \$60,582.00 below the total bid amount. The project was bid based on typical standards with a three-foot shoulder. On rural road sections, when that three-foot shoulder runs out, it runs differently into each yard where it hits the landscaping of each yard. Some yards have up to 6 inches of gravel sitting on top of their yard with nothing being feathered into the yard. It just drops off. Cedar Corp feels the Town needs to take care of this for the property owners. Cedar is proposing the Town get a final landscaping completed by Northeast Asphalt, bringing in topsoil, landscape that out and seeding it for an additional \$19,750.00.

Motion by Supv. Tim Maass with second by Supv. Jason Vandenberg to have Northeast Asphalt do additional landscaping to complete Tear Drop Lane.

Vote: 4 Yea / 0 Nay Motion Carried: Yes Supv. Kevin Schuh Abstained.

16. COUNTY RD E PAVING PROJECT

Outagamie County is planning a pavement resurfacing project along County Rd E in 2021. As part of this improvement, they have requested each municipality to support the funding of widening the paved shoulder to accommodate a bicycle lane on County Rd E from Ballard Rd to Apple Hill Boulevard by the YMCA. Freedom's portion of funding would cost \$6,510.00. The board discussed that a need for a bicycle lane is much greater closer in town closer to the schools.

Motion by Chairman Charles Kramer with second by Supv. Brandon Conrad to deny participating in funding of Outagamie County's pavement resurfacing project to add a bicycle lane from Apple Hill Boulevard (by the YMCA) to Ballard Rd.

5 Yea / 0 Nay Motion Carried: Yes

17. CONSIDERATION & POSSIBLE ACTION OF UPDATING EMAIL EXCHANGE SERVER

Motion by Supv. Jason Vandenberg with second by Supv. Tim Maass to approve updating the email exchange server with option (1) at a cost of \$3,859.00 to downsize the backup server to a BBS190 and eliminate/replace the Message Archiver and Web Content Filtering with Barracuda Essentials Complete Protection and compliance annual subscription. Also to eliminate the on-premise Microsoft Exchange server and replace it with subscriptions for Microsoft 365 Business Standard/Basic licenses for the Village employees board members. This was Corporate Networks recommended option because it will save the Town \$4,537.00 annually.

5 Yea / 0 Nay Motion Carried: Yes

18. ATTORNEY/DEPARTMENT REPORTS

The Attorney, Steve Frassetto went over the written report that he provided. (see attached)

Judge Schroeder from Outagamie County Branch 7 introduced himself and confirmed that trials are backlogged into July or beyond.

A written report from Public Works, Ryan Sprangers and Parks, Kevin Jordan was presented and reviewed by the Town Board. (see attached)

It was noted that a lot of brush is coming in at the recycling center. At the present time the public works need to monitor the site over the weekend due to lack of space. Supv. Tim Maass with work with Ryan Sprangers to expand the drop-off area.

Cedar Corporation, Dean Zanon reported that the VFW Restrooms were in the process of being updated. There were no change orders for the project. The first pay request would be presented at the May Town Board Meeting.

Fire Chief Mark Green reported that the handheld radios used by the Fire Department were 10 years old. The batteries for the radios will no longer be available. Mark Green is working with Outagamie County.

19. SET OPEN BOOK AND BOARD OF REVIEW DATES

Open Book is set for May 18, 2021 at 10:00 a.m. to Noon. Board of Review will be on June 3, 2021 from 5:00 p.m. to 7:00 p.m.

20. BOARD REORGANIZATION

Planning – Supv. Brandon Conrad

Parks – Supv. Kevin Schuh and Supv. Jason Vandenberg

Roads – Chairman Charles Kramer and Supv. Tim Maass

21. REAPPOINTMENT OF PLAN COMMITTEE MEMBERS

Motion by Chairman Charles Kramer with second by Supv. Kevin Schuh to reappoint Brandon Conrad, Mark Dollevoet, and Chris Evers to the Plan Commission.

Vote: 4 Yea / 0 Nay Motion Carried: Yes Supv. Brandon Conrad Abstained.

22. CONSIDERATION OF VOUCHERS/DIRECT DEPOSITS

Motion by Supv. Tim Maass with second by Supv. Kevin Schuh to approve vouchers # 31085-31099 & 32100-32133 , direct deposit # E-pay 10108 & E-Pay 10113 – 10151, Fire/EMS Bldg Checking # 1030 -1032, Tid # 1- None, Tid #2 – None.

Vote: 5 Yea / 0 Nay Motion Carried: Yes

23. ADJOURN

Motion by Supv. Jason Vandenberg with second by Supv. Brandon Conrad to adjourn at 8:15 p.m.

Vote: 5 Yea / 0 Nay Motion Carried: Yes