

APPROVED: 07/28/2021
AMENDED
TOWN BOARD MEETING
WEDNESDAY, JUNE 23, 2021

Immediately following the completion of the Public Hearing
on addition of territory to Freedom Sanitary District which begins at 6:00 p.m.

FREEDOM TOWN HALL
W2004 COUNTY RD S

1. CALL TO ORDER, ROLL CALL, INVOCATION, PLEDGE

Meeting called to order by Chairman Charles Kramer at 6:03 p.m.

Members present: Chairman Charles Kramer, Supv. Tim Maass, Supv. Kevin Schuh, Supv. Jason Vandenberg, Supv. Brandon Conrad arrived at 6:29 p.m. Also present: Clerk/Treasurer Colleen Laha, Deputy Clerk/Treasurer Billie Jo De Jong, Attorney Steven Frassetto and Dean Zanon, Jeff Kussow, and Justin Keen from Cedar Corporation.

Invocation

Pledge recited.

2. VERIFICATION OF POSTING AND APPROVE AGENDA

Posted on the 2 Boards at the Freedom Town Hall and on the Town website on the 17th day of June, 2021 at 11:00 a.m. by the Clerk's Office. Also posted at: Dairyland Depot, Freedom Mini Mart and Shop & Save Mart/ Halesi, LLC.

Amended & reposted on the 2 Boards at the Freedom Town Hall and on the Town website on the 17th day of June, 2021 at 2:00 p.m. by the Clerk's Office. Also posted at: Dairyland Depot, Freedom Mini Mart and Shop & Save Mart/ Halesi, LLC.

Amended & reposted on the 2 Boards at the Freedom Town Hall and on the Town website on the 22ND day of June, 2021 at 2:00 p.m. by the Clerk's Office. Also posted at: Dairyland Depot, Freedom Mini Mart and Shop & Save Mart/ Halesi, LLC.

Motion by Supv. Tim Maass with second by Supv. Kevin Schuh to adopt the agenda.

Vote: 4 Yea / 0 Nay Motion Carried: Yes

3. CONSIDERATION OF MINUTES OF 5/26/2021, 6/2/2021, 6/8/2021 & 6/14/2021 TOWN BOARD MEETINGS AND 6/3/2021 BOARD OF REVIEW

Motion by Supv. Tim Maass with second by Supv. Kevin Schuh to approve the minutes of 5/26/2021, 6/2/2021, 6/8/2021 & 6/14/2021 TOWN BOARD MEETINGS AND 6/3/2021 BOARD OF REVIEW

Vote: 4 Yea / 0 Nay Motion Carried: Yes

Supv. Tim Maass abstained for Board of Review 6/3/2021

Supv. Jason Vandenberg abstained for 6/2/2021 & 6/14/2021

Chairman Charles Kramer abstained for 6/8/2021 & 6/14/2021

4. PUBLIC COMMENT SESSION

Fire Chief Mark Green questioned if there had been any changes to the burn permits or the fireworks permits from the previous meeting that he was unable to attend. He was advised that the fireworks permit form had been simplified and that the burn permits were no longer required outside of the sanitary district. It was discussed that only campfires are allowed in the sanitary district, no other burning is permitted.

Bill Van Camp brought up a discussion about building a house Van Camp Lane and Mallard Lane. Jeff had a discussion with Outagamie County regarding land division. Within the town's subdivision ordinance no new lots can be created on private roads. The county's ordinance reads very similar. After a lengthy conversation which included moving lot lines and building requirements it was decided that Attorney Steve Frassetto would get in contact with Bill Van Camp for further discussion.

An applicant for an operator license that was not approved at the May 26, 2021 asked that his application be reconsidered. After Board reconsideration, the application was added to the list to be approved later at the meeting along with agenda item #5.

Supv. Tim Maass made the board aware that he had been contacted by Fire Chief Mark Green and asked to be on their Fire Truck Committee. Supv. Tim Maass accepted.

5. LIGHTING AT COUNTRY VILLA

Attorney Steve Frassetto had a discussion with Chad Reader about the developers lighting agreement. Chad's position has not changed, and he had brought along photos of other developments in the area that have similar lighting fixtures. The developer's plans were approved by the town and the developer has tried to adjust the lighting and replaced the bulbs with a lesser wattage to resolve the issue. Neither party could come to a resolution. Attorney Steve Frassetto is going to try to bring this to a conclusion when he meets with Chad on Thursday. The Town of Freedom resident will be picking up a copy of the Town's lighting ordinance at the Town Hall.

6. PLAN COMMISSION REFERRALS

A. Consideration of Freedom Sanitary District No. 1 Resolution to Request Addition of Territory to the Freedom Sanitary District No. 1; Part of PIN 090-0266-04 (Lot 2 of CSM 7711; County Road E/Center Valley Road) & Part of PIN 090-0266-05 (Lot 1 of CSM 7580; County Road E)

Motion by Supv. Brandon Conrad with second by Supv. Jason Vandenberg to approve the Freedom Sanitary District No. 1 Resolution to Request Addition of Territory to the Freedom Sanitary District No. 1; Part of PIN 090-0266-04 (Lot 2 of CSM 7711; County Road E/Center Valley Road) & Part of PIN 090-0266-05 (Lot 1 of CSM 7580; County Road E).

5 Yea 0 Nay Motion Carried.

7. DISCUSSION AND POSSIBLE ACTION ON INDUSTRIAL PARK EXPANSION CONCEPT PLAN & CONSTRUCTION COST ESTIMATES

Brandon Conrad did not have a lot for discussion tonight but plans to continue ahead with the concept plan. The next step would be to give have Brad from Baird a call and have him put a cost performa together to start with planning for phase one. The cost performa will determine if the Town Board should continue in order to move forward with this concept plan.

8. CONSIDERATION OF APPLICATION FOR PAYMENT NO. 1; IEI GENERAL CONTRACTORS, INC.; VFW PARK RESTROOM RENOVATIONS PROJECT, CONTRACT NO. A-21

Motion by Supv. Jason Vandenberg with second by Supv. Tim Maass to approve pay request No. 1; IEI General Contractors, Inc.; VFW Park restroom renovations project, contract no. a-21 in the amount of \$44,051.50.

5 Yea 0 Nay Motion Carried

9. OPEN BIDS AND CONSIDERATION OF SLURRY SEAL WORK FOR FRENCH ROAD

Bids for slurry seal work on French Road were opened and read.

Struck & Irwin Paving - \$73,190.20

Fahrner Asphalt Sealers - \$76,175.00

Motion by Supv. Tim Maass with second by Supv. Kevin Schuh to award the slurry seal work on French Road to Struck & Irwin Paving in the amount of \$73,190.20.

5 Yea 0 Nay Motion Carried.

10. CONSIDERATION OF TEMPORARY LIQUOR LICENSE - ST NICHOLAS PARISH- VFW PARK PAVILION WITH JOSH DELFORGE AS THE AGENT 7/23-7/25

Motion by Supv. Jason Vandenberg with second by Supv. Brandon Conrad to include St. Nicholas Parish Liquor License to include Special Event for July23-July25, 2021.

5 Yea 0 Nay Motion Carried.

11. CONSIDERATION OF OPERATOR LICENSES

Motion by Supv. Tim Maass with second by Supv. Jason Vandenberg to approve Operator License applications for 2021-2023 (see attached).

4 Yea Nay 1 No Motion Carried. Supv. Brandon Conrad opposed.

12. CONSIDERATION OF LIQUOR LICENSE APPLICATIONS FOR 2021 – 2022 LICENSE YEAR

Motion by Supv. Jason Vandenberg with second by Supv. Kevin Schuh to approve Liquor License applications for 2021-2022 license year (see attached).

4 Yea 1 Nay Motion Carried. Supv. Brandon Conrad opposed.

13. CONSIDERATION OF LIQUOR LICENSE APPLICATIONS FOR 2021-2022 WITH SPECIAL EVENTS

Motion by Supv. Brandon Conrad with second by Supv. Jason Vandenberg to approve Liquor License applications for 2021-2021 with special events (see attached).

5 Yea 0 Nay Motion Carried.

14. CONSIDERATION OF AGENT APPLICATIONS FOR 2021 – 2022 LICENSE YEAR

Motion by Supv. Jason Vandenberg with second by Supv. Brandon Conrad to approve Agent applications for 2021-2022 license year (see attached).

5 Yea 0 Nay Motion Carried.

15. CONSIDERATION OF CIGARETTE LICENSE APPLICATIONS FOR 2021 – 2022 LICENSE YEAR

Motion by Supv. Tim Maass with second by Supv. Brandon Conrad to approve Cigarette applications for 2021-2022 license year (see attached).

5 Yea 0 Nay Motion Carried.

16. ATTORNEY/DEPARTMENT REPORTS

Attorney Frassetto went over his written report. He restated the lease with the Historical Society to include maintenance of the security system by the Town.

There was an intergovernmental completed with the Town of Vandebroek for the cost sharing of the Broadway Drive project. Once it is approved by Vandebroek it will be submitted to the Town for approval. Frassetto is working with Terri Romitti to finalize the reconciliation payments of outstanding invoices for Chad & Mark Properties.

Frassetto has modified the fire protection agreement to reflect changes that were discussed during the Town Board/Fire Department Meeting. The modifications include capital equipment planning, general and emergency maintenance items and the housing of the department in the new Fire/EMS facility. Once this information is processed Steve will address budgeting and fee provisions of the agreement.

Justin Keen from Cedar Corporation reported that he had researched Bell Court and Elk Lane. The surveyor went out and took grades on June 10th. Three quarters of the area would need ditching or culvert work. Cedar has agreed to update the curb & gutter costs so the Board can make an informed decision about how to proceed.

Cedar Corp inspected the Town Hall roof and recommended a full roof replacement. They will put together a bid package for the roof and hopefully have the bids ready for the August meeting.

The clerk's office is currently working to finish up liquor licenses. They are in the process of entering 4-year maintenance of voter registrations into the election system. Continuing with day-to-day accounting and administrative paperwork.

Kevin Jordan reported that the parks have been very busy with games and tournaments and are working on cleaning up issues that occurred due to the construction last fall.

Brush continues to flow into the recycling center. The Highway Department has been having some issues with the ditch mowing tractor and that is in for repair. The batwing mower does not do well in the deep ditches and throws stones and grass onto the road.

17. DISCUSSION & POSSIBLE ACTION ON PURCHASE OF MOWER FOR DITCH CUTTING

A discussion was had about replacing the mower for ditch cutting. A couple of quotes and pamphlets were brought to the board to look at. After a short conversation, it was decided that Chairman Charles Kramer and our public works employee, Kevin Jordan would test a couple of mowers and get back to the board with their recommendation.

18. CONSIDERATION OF VOUCHERS/DIRECT DEPOSITS

Motion by Supv. Tim Maass with second by Supv. Brandon Conrad to approve Vouchers #32169-32206, #32170 Voided, Direct Deposits #10180-10184, 10189-10216, 10224-10225, and Fire Dept./EMS #1035. 5 Yea 0 Nay Motion Carried.

19. CONSIDERATION OF PUBLIC WORKS EMPLOYEE & WAGE

Chairman Charles Kramer and Supv. Brandon Conrad along with Clerk Colleen Laha interviewed several good candidates for the open public works position. After weighing the pros and cons of all candidates they all agreed on the same candidate. They feel that Todd Simoens would be a great addition to the team and would be well equipped to step up to a supervisory role in the future.

Supv. Brandon Conrad made a motion to offer Todd Simoens the public works position with a starting wage of \$19.50 per hour. After a brief discussion with the rest of the board, Supv. Brandon Conrad rescinded his motion.

Motion by Supv. Brandon Conrad with second by Supv. Jason Vandenberg to offer Todd Simoens the public works position with a starting wage of \$20.50 per hour with a start date no later than July 15th with a \$1.00 increase when he obtains his CDL certification.

5 Yea 0 Nay Motion Carried.

20. ADJOURN

Motion by Supv. Tim Maass with second by Supv. Branson Conrad to adjourn at 8:41 p.m. 5 Yes 0 No MC