

Approved 3/23/2022
TOWN BOARD MEETING
WEDNESDAY, FEBRUARY 23, 2022
6:00 p.m.
FREEDOM TOWN HALL
W2004 COUNTY RD S

1. CALL TO ORDER, ROLL CALL, INVOCATION, PLEDGE –
Meeting called to order by Supervisor Brandon Conrad at 6:00 p.m.
Members present: Supervisor Jason Vandenberg, Supervisor Brandon Conrad and Supervisor Tim Maass.
Chairperson Charles Kramer and Supervisor Kevin Schuh excused.
Also present: Clerk/Treasurer Colleen Laha and Deputy Clerk/Treasurer Jennifer Andersen, Attorney Steve Frassetto, Jeff Kusow and Justin Keen from Cedar Corporation.
Supervisor Brandon Conrad led in the Pledge of Allegiance.
2. VERIFICATION OF POSTING/ADOPT AGENDA –
Posted on the 2 Boards at the Freedom Town Hall and on the Town website on the 22nd day of February, 2022 at 2:30 p.m. by the Clerk's Office. Also posted at: Dairyland Depot, Freedom Mini Mart and Shop & Save Mart/Halesi, LLC.
Motion by Supervisor Jason Vandenberg with second by Supervisor Tim Maass to adopt the agenda as posted.
Vote: 3 Yea / 0 Nay Motion Carried: Yes
3. CONSIDERATION OF MINUTES OF 12/15, 12/27, 1/12/2022 & 1/26/2022 MEETING –
Motion by Supervisor Tim Maass with second by Supervisor Brandon Conrad to approve the meeting minutes.
Vote: 3 Yea / 0 Nay Motion Carried: Yes
4. PUBLIC COMMENT SESSION –
Lori Dallman asked about a grant that was mentioned a couple months back regarding sewer/drainage.
Supervisor Jason Vandenberg stated that it was the covid fund money and she would need to work with the Park Committee. Lori asked when the next meeting would be, Supervisor Jason Vandenberg said there is not one scheduled at this time.
5. CONSIDERATION OF TEMPORARY LIQUOR LICENSE APPLICATION FOR ST. NICHOLAS PARISH –
Motion by Supervisor Tim Maass with a second by Supervisor Jason Vandenberg to approve the temporary liquor license.
Vote: 3 Yea / 0 Nay Motion Carried: Yes
6. CONSIDERATION OF DONATION TO AFFT –
Motion by Supervisor Tim Maass with a second by Supervisor Jason Vandenberg to donate \$500.00 to AFFT per the 2022 Budget that the Town accounted for.
Vote: 3 Yea / 0 Nay Motion Carried: Yes
7. CONSIDERATION OF DONATION TO FREEDOM LIONS CLUB FOR MENU ADVERTISING OF SENIOR MEALS –
Motion by Supervisor Tim Maass with a second by Supervisor Jason Vandenberg to donate \$500.00 to Freedom Lions Club per the 2022 Budget that the Town accounted for.
Vote: 3 Yea / 0 Nay Motion Carried: Yes
8. DISCUSSION AND APPOINTMENT OF EMS DIRECTOR –
Supervisor Brandon Conrad talked to Kathy Brockman and she nominated Jodi Roskowski for EMS Director.
Motion made by Supervisor Brandon Conrad with a second by Supervisor Jason Vandenberg to appoint Jodi Roskowski as EMS Director.

Vote: 3 Yea / 0 Nay Motion Carried: Yes

9. CONSIDERATION OF AUTHORIZING WI DNR STEWARDSHIP GRANT APPLICATION FOR LAND ACQUISITION ADJACENT TO VFW MEMORIAL PARK; PIN 090139800, 090152000, & 090037602 –

Jeff Kussow from Cedar Corporation handed out paperwork to the Town Board and discussed this Grant with the Board. The Park Committee passed a motion for approval to apply for a DNR Stewardship Grant for land acquisition improving the VFW Park; since preliminary analysis indicates a shortfall of 17 acres of total parkland in the Town of Freedom based on the Town's population in 2020.

Motion made by Supervisor Jason Vandenberg with a second by Supervisor Brandon Conrad not to exceed \$10,000.00 for an appraiser to conduct a "yellow book appraisal" for the approx. 40.6 acres.

Vote: 3 Yea / 0 Nay Motion Carried: Yes

10. PLAN COMMISSION REFERRALS

A. DISCUSSION AND POSSIBLE ACTION ON AMENDING THE FUTURE ROADS/STREETS ON TOWN FUTURE LAND USE MAP AND OFFICIAL MAP –

Jeff Kussow from Cedar Corporation handed out paperwork to the Town Board and discussed the Town's Future Land Use Map and Official Map both identify the locations of future roads/streets throughout the Town. During previous application reviews, the Plan Commission identified errors with the future roads mapped on the Future Land Use Maps. The Town's Official Map was adopted in 1995 and hasn't been updated since. Since 1995, some of the future road locations have become invalid due to subdivision plats and certified survey maps being recorded and actual development patterns within the Town. The Plan Commission determined that the future roads/streets shown within and adjacent to the sanitary district on both the Town's Future Land Use Maps and Official Map need to be updated to better plan for future development within the Town. The Plan Commission has been working with Cedar Corporation in drafting the proposed future road/street layout. The Plan Commission is requesting approval from the Town Board to proceed with amending the Town's Future Land Use Map and Official Map to incorporate the new/revised future road/street layout. Next steps in this process are:

1. Prepare the final Future Land Use Map and Official Map.
2. Conduct official procedures and public hearings for adoption of the final maps.

§66.1001 – Comprehensive Planning, Wisconsin Statutes, outlines the requirements and processes regarding adopting and amending the Town's Comprehensive Plan/Future Land Use Map. Furthermore, §66.1001(3), Wis. Stats., requires official mapping ordinances to be consistent with the Town's Comprehensive Plan/Future Land Use Map by adopting a resolution by majority vote of the entire Plan Commission. The Town Board will then need to enact an ordinance that adopts the amendment of the Town's Comprehensive Plan/Future Land Use Map. A public hearing preceded by a class 1 notice is required prior to enacting the ordinance that adopts the amendment of the Town's Comprehensive Plan/Future Land Use Map.

Chapter 23 – Official Map, Town Municipal Code, outlines the intent and processes regarding adopting and amending the Town's Official Map. As stated above, §66.1001(3), Wis. Stats., the Town's Official Map shall be consistent with the Town's Comprehensive Plan. A public hearing preceded by a class 2 notice is required for amending the Town's Official Map. After adoption, the amended Official Map shall be recorded with the Outagamie County Register of Deeds.

Motion made by Supervisor Brandon Conrad with a second by Supervisor Jason Vandenberg to proceed with final Future Land Use Map and Official Map, Public Hearing with notification of all property owners that are impacted.

Vote: 3 Yea / 0 Nay Motion Carried: Yes

B. DISCUSSION ON STORMWATER MANAGEMENT AND EROSION CONTROL REGULATION IN THE TOWN –
Tabled

11. CONSIDERATION OF AUTHORIZING SURVEYING & PRELIMINARY ENGINEERING/DESIGN OF VINE ROAD FOR BIPARTISAN INFRASTRUCTURE LAW FUNDING APPLICATION (APPLICATION DUE APRIL 1ST; PLANS, SPECIFICATIONS, & ESTIMATES DUE AUGUST 1ST) –
Tabled
12. CONSIDERATION OF OPERATOR LICENSES –
Motion by Supervisor Tim Maass with a second by Supervisor Jason Vandenberg to approve Operator Licenses to Melissa K. Desten, Brianna Rose Desten and Joelle A. Gerczak Letter.
Vote: 3 Yea / 0 Nay Motion Carried: Yes
13. DISCUSSION & CONSIDERATION OF A TOWN CREDIT CARD FOR USE BY EMS & PUBLIC WORKS –
After a lengthy conversation, Attorney Steve Frassetto will work on getting a company credit card with bank.
14. DISCUSSION & CONSIDERATION OF PROGAMABLE LOCK FOR BATHROOM AT RICKERT PARK –
Motion made by Supervisor Brandon Conrad with a second by Supervisor Jason Vandenberg to proceed with purchasing a park restroom timer for Rickert Park with Lappen Security Products for the amount of \$1,870.88.
Vote: 3 Yea / 0 Nay Motion Carried: Yes
15. DISCUSSION & CONSIDERATION OF ROAD BIDS –
Tabled
16. DISCUSSION & CONSIDERATION OF SWIMMING POOL ORDINANCE –
Supervisor Brandon Conrad would like more information regarding the “Automatic safety cover”, Attorney Steve Frassetto stated he would provide that information to them by next week.
At this time, it will be tabled.
17. LORI DALLMAN – DISCUSSION AND CONSIDERATION OF CUTTING GRASS BY MIKE’S WELDING –
Lori Dallman stated to the Town Board that in the summer they have softball and baseball tournaments at the parks, and we have conflict over parking with the parties at the pavilion and post pavilion. They also have problems with parking in the month of June and July. She went to Mike’s Welding and talked to Jeff to utilize a grassy area next to his building and allow “park goers” in this area. She is asking the Board tonight if the kids who cut grass would cut grass there. She is unsure of how it looks as of right now; she does not want damage to our equipment. She is also asking if something can be done to the culvert next to fence because of the drainage problem there.
Supervisor Jason Vandenberg stated he talked to a past highway employee working on the drainage issue and that the past employer stated he could possibly get something done. But with him gone, he would now need to talk to the new highway worker Rick Fuss and see what needs to be done down there.
Jennifer Andersen, Deputy Clerk/Treasurer spoke on Rick’s behalf because this was discussed earlier in the day and Rick could not make the meeting due to last nights snow and late hours. Rick had informed Jennifer that he met with Jeff from Mike’s Welding and Jeff said that when Lori met with him it was also discussed that we, the Town, would bring in dirt and gravel and level this area off. Jeff also mentioned he would like something in wrote up from the Town stating that he is not responsible if someone should get injured, a vehicle or our equipment gets damaged on this property. Rick did send Jennifer pictures of what the area looks like now and it is very rutted up and with large rocks from construction that was just completed.
Supervisor Brandon Conrad said that he does not blame Jeff for the stipulations at all but at this time it is best to keep things as they are. There will be no cutting grass or parking at the property of Mike’s Welding.
18. DEPARTMENT REPORTS –
Attorney Steve Frassetto stated Chairperson Charlie Kramer asked him to review the possibility of a joint stormwater utility with adjoining communities. The City of Appleton Engineer may be receptive if within their planning, and the Outagamie County Drainage Board is willing to meet to discuss these options.

He also informed the Town Board that there was a significant uptick in the number of citations issued for 2021.

19. CONSIDERATION OF VOUCHERS/DIRECT DEPOSITS –

Motion by Supervisor Brandon Conrad with second by Supervisor Tim Maass to approve vouchers 32469 thru 32500 and Direct Deposits 10489 thru 10523

2 Yea / 0 Nay Motion Carried: Yes Jason Vandenberg – Abstained.

20. MOVE TO CLOSED SESSION PER WI STATS 19.85 (1) (c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. –

Motion by Supervisor Brandon Conrad with second by Supervisor Tim Maass to move to close session.

Vote: 3 Yea / 0 Nay Motion Carried: Yes

21. RETURN TO OPEN SESSION –

Motion by Supervisor Brandon Conrad with second by Supervisor Tim Maass to move to close session.

Vote: 3 Yea / 0 Nay Motion Carried: Yes

22. ANY ACTION AS A RESULT OF CLOSED SESSION –

Motion by Supervisor Brandon Conrad with second by Supervisor Tim Maass to appoint Rick Fuss as Director of Public Works Supervisor with a pay increase to \$27.00/hour starting 2/28/2022 and additional \$1.00 each 6 months starting 6/1/2022; until he reaches \$30.00/hour. Jennifer Andersen will receive \$1.00 raise starting 2/28/2022.

Any Full-Time Employee who receives Health Insurance through their spouse/significant other and waives Health Insurance through the Town of Freedom, can receive \$500.00 per month with proof of Health Insurance provided.

Vote: 3 Yea / 0 Nay Motion Carried: Yes

23. ADJOURN –

Motion by Supervisor Tim Maass with a second by Supervisor Jason Vandenberg to adjourn at 9:22p.m.

Respectfully Submitted,

Jennifer Andersen,
Deputy Clerk/Treasurer