

Approved 4/27/2022
TOWN BOARD MEETING MINUTES
WEDNESDAY, MARCH 23, 2022
6:00 p.m.
FREEDOM TOWN HALL
W2004 COUNTY RD S

1. CALL TO ORDER, ROLL CALL, INVOCATION, PLEDGE –
Meeting called to order by Supervisor Brandon Conrad at 6:00 p.m.
Members present: Supervisor Kevin Schuh, Supervisor Jason Vandenberg, Supervisor Brandon Conrad and Supervisor Tim Maass. Chairperson Charles Kramer excused.
Also present: Clerk/Treasurer Colleen Laha, Deputy Clerk/Treasurer Jennifer Andersen, Attorney Steve Frassetto, Jeff Kussow and Justin Keen from Cedar Corporation.
Supervisor Brandon Conrad led in the Pledge of Allegiance.

2. VERIFICATION OF POSTING/ADOPT AGENDA –
Posted on the 2 Boards at the Freedom Town Hall and on the Town website on the 22nd day of March, 2022 at 3:00 p.m. by the Clerk's Office. Also posted at: Dairyland Depot, Freedom Mini Mart and Shop & Save Mart/Halesi, LLC.
Motion made by Supervisor Tim Maass with a second by Supervisor Kevin Schuh to adopt the agenda.
4 Yea / 0 Nay Motion Carried: Yes

3. CONSIDERATION OF MINUTES OF 2/23/2022 & 3/2/2022 MEETING –
Motion made by Supervisor Tim Maass with a second by Supervisor Brandon Conrad with an amendment of the closed session the word “of” should be “to” when they made the motion for Rick Fuss to the pay increase.
3 Yea / 0 Nay Motion Carried: Yes Supervisor Kevin Schuh Abstained, he was absent from the meetings.

4. PUBLIC COMMENT SESSION –
Bill Kohrt asked why the agenda isn't posted sooner. Clerk/Treasurer Colleen Laha stated they normally are but most times they are amended multiple times. Bill then asked why minutes are no longer in the newspaper and Supervisor Brandon Conrad said they are on our website. Bill said they are but not for months later. Colleen said she was sick in December, and it wasn't added during that month, plus the minutes do not go on the website until they are approved which isn't until the next meeting. Deputy Clerk/Treasurer Jennifer Andersen stated legally the agenda only needs to be posted three places. Colleen stated right now we have it at three gas stations, two boards at the Town Hall, the announcement on the board by road and the agenda on the website.
Supervisor Brandon Conrad said they will discuss amongst themselves and will see what they can do to try and have the agenda posted by Friday night, but residents need to understand that it needs to be approved by the Chairperson and changes happen.
Lori Dallman from Freedom Athletic Association (FAA) wanted to let everyone know they have contracted through Hutchinson Property Services to spend \$50,000.00 for upgrade diamond #2 and diamond #3 infield services which will then cut the “so called lip” from the infield going to the outfield. It will not cover the outfield divots in the outfield, but Lori is hoping to work with the Park Committee and on getting a load of dirt and filling it in and seeding. But again, she just wanted to let everyone know that this part of the field is being taken care of by the FAA.

5. CONSIDERATION AND POSSIBLE ACTION OF TOWN INSURANCE POLICY FOR 2022-2023 –
Dean from Head Insurance presented paperwork to the Town Board Members and gave a summary of the policy. Dean asked the Board Members if they have any questions, the Town Board asked about the law enforcement and Dean said he would look into it. Only other thing that really changed or being more aware

of is cyber security, but normally the company's IT Department is up on that and keeps you aware. Supervisor Brandon Conrad asked Colleen to make sure our IT has a policy in place.

Motion made by Supervisor Tim Maass with a second by Supervisor Jason Vandenberg to renew policy for 2022-2023.

4 Yea / 0 Nay Motion Carried: Yes

6. DISCUSSION AND POSSIBLE ACTION OF FINANCING 2022 CAPITAL IMPROVEMENTS –

Brad from Baird discussed a 10-year plan and a 20-year plan with the Town Board and their options moving forward.

Motion made by Supervisor Jason Vandenberg with a second by Supervisor Tim Maass to approve going forward with a one-million-dollar plan for 10-years.

4 Yea / 0 Nay Motion Carried: Yes

7. DISCUSSION ON REMOVING PLANNED FUTURE ROAD (BOB GREINER) –

Bob Greiner asked the Town Board to reconsider the future road map plan that has not been approved yet with County and has a future road going through his property that he intends on building a home this year.

Motion made by Supervisor Tim Maass with a second by Supervisor Kevin Schuh to recommend removing future planned road on Greiner Property to the Plan Commission Committee and Public Hearing Meeting in May. The road will also be removed from that specific parcel by the Public Hearing Meeting in May.

4 Yea / 0 Nay Motion Carried: Yes

8. DISCUSSION AND CONSIDERATION OF RESOLUTION 2022-01 TO AMEND RESOLUTION 2021-04 TOWN OF FREEDOM WARD PLAN PER WIS. STATE STATUTES 5.15 (4)(a) –

Tabled, due to U.S. Supreme Court ruling same day. As of right now, we have no State maps. Unknown when this will be back on agenda for discussion and consideration.

9. PLAN COMMISSION REFERRALS

A. CONSIDERATION AND POTENTIAL ACTION ON SITE PLAN APPLICATION FOR AN ADDITION TO A MANUFACTURING/MACHINE SHOP BUILDING; KUSKE PROPERTIES LLC; PIN 090-0379-02; N3888 STATE RD 55 –

Motion made by Supervisor Tim Maass with a second by Supervisor Kevin Schuh to approve with conditions:

- *The project shall comply with all applicable local, state, and federal codes/ordinance.*
- *Any substantial changes or additions to the site plan and/or building plans must be reviewed and approved by the Plan Commission and Town Board in accordance with the requirements of the Town of Freedom Site Plan Ordinance. Determination of whether a change or addition is substantial shall be at the discretion of the Town Engineer and/or Town Planner.*

3 Yea / 0 Nay Motion Carried: Yes Supervisor Brandon Conrad Opposed

B. DISCUSSION ON SITE PLAN APPLICATION FOR A NEW COMMERCIAL STORAGE/MINI-STORAGE ESTABLISHMENT; JERRY VAN LANEN; PIN 090-0620-03 (SOUTHEAST CORNER OF SCHMIDT RD/COUNTY RD E INTERSECTION); SCHMIDT RD –

Jeff Kussow informed Town Board of Site Plan and stated that the next potential meeting would be April 6, 2022.

10. CONSIDERATION AND POSSIBLE ACTION ON FIRE STATION MONUMENT AND TRUCK FILL-WALK THROUGH –
Discussed the wire underground. Supervisor Brandon Conrad said he would follow up to find out if there is wire in the conduit leading to the monument.

Motion made by Supervisor Kevin Schuh with a second by Supervisor Jason Vandenberg to approve the Keller invoice, not to exceed \$24,239.30. Supervisor Tim Maass questioned the Creative Sign invoice for the wireless services with a five-year data plan that was stated towards the end of the invoice. Supervisor Tim Maass asked if this was a monthly bill that the Town would start receiving or excluded for five-years? Fire Chief Mark Green stated that this project started over two years ago and does not remember, but he will look into

it. Supervisor Jason Vandenberg suggested that this data be hardwired right into the computer so Colleen can update the sign and so can Mark.

4 Yea / 0 Nay Motion Carried: Yes

11. CONSIDERATION OF OUTAGAMIE COUNTY REQUEST FOR COUNTY-TOWN FUNDING AGREEMENT FOR COUNTY ROAD E RECONSTRUCTION AND MULTIMODAL TRAIL CONSTRUCTION –

Dean Steingraber the Highway Commissioner from Outagamie County talked about a ten-foot multi-use facility for walking, biking, etc., from the Freedom High School to the Freedom Elementary School. The Federal Government now has the Bi-Partisan Infrastructure Law that was passed and has money coming back to the States, Counties, Tribes, and Townships. They started looking into this trail again, but this would not be a multi-use facility if the county took care of it. If the Municipality paid half of the trail and road, then it would be considered multi-use. Some of this project will be urbanized (curb and gutter). If this grant would go through and the multi-use facility trail would be constructed, the Town of Freedom would be in charge of maintaining it, this would include replacing any cracks or replacement of pavement and snow removal. Motion made by Supervisor Jason Vandenberg with a second by Supervisor Tim Maass to approve going forward to apply for application with the 3-party agreement - Outagamie County, State and Town of Freedom.

4 Yea / 0 Nay Motion Carried: Yes

12. DISCUSSION & CONSIDERATION OF SWIMMING POOL ORDINANCE AMENDMENT –

Motion made by Supervisor Tim Maass with a second by Supervisor Brandon Conrad to approve the amended Swimming Pool Ordinance.

4 Yea / 0 Nay Motion Carried: Yes

13. CONSIDERATION AND POSSIBLE ACTION ON A TOWN CREDIT CARD FOR EMS AND PUBLIC WORKS –

Attorney Steve Frassetto stated that whoever is the cardholder would have to provide their personal information, as there was discrepancy in earlier conversations regarding that information. They would not be liable for the charges if anything should happen.

Motion made by Supervisor Brandon Conrad with a second by Supervisor Tim Maass to approve credit cards for EMS and Public Works but not to exceed credit card limit of \$5,000.00. The cards will be in the Town of Freedom name.

4 Yea / 0 Nay Motion Carried: Yes

14. CONSIDERATION AND POSSIBLE ACTION FOR THE RETAINAGE REQUEST FOR IEI GENERAL CONTRACTORS FOR VFW PARK RESTROOM RENOVATIONS, CONTRACT A-21 PROJECT –

Cedar Corporation stated they are all completed park bathroom renovations are completed.

Motion made by Supervisor Tim Maass with a second by Supervisor Kevin Schuh to approve payment.

4 Yea / 0 Nay Motion Carried: Yes

15. DISCUSSION AND CONSIDERATION OF 2022 CRACK FILLING –

Motion made by Supervisor Brandon Conrad with a second by Supervisor Tim Maass to approve 2022 crack filling not to exceed \$24,999.00.

3 Yea / 0 Nay Motion Carried: Yes Supervisor Jason Vandenberg Abstained until he knows what roads are being done.

16. CONSIDERATION AND POSSIBLE ACTION ON ELECTRONIC RECYCLING DAY –

Clerk/Treasurer Colleen Laha stated she handed out paperwork to the Town Board in their packet and informed them that there is no charge to the Town. There are some charges for items to Residents depending on what they are bringing in and it is noted on the paper. The Town Board needs to set a date. Supervisor

Brandon Conrad said it didn't matter what day. The biggest concern is where to have the collection. Only because Residents will drop items off after the fact and the Town is left picking them up after the Company leaves. Colleen said she will check the calendar but tentatively May 14th.

17. CONSIDERATION AND POSSIBLE ACTION ON TOWN HALL FLOOR –

Clerk/Treasurer Colleen Laha asked for the floor in the Town Hall to be waxed/polished in 2019 but it was denied. Now we received two bids for the floor to be redone. Supervisor Jason Vandenberg stated that the Town Hall should be remodeled before the floor gets redone. Supervisor Brandon Conrad agreed with Jason and Brandon said he would get some numbers to look into remodeling into the Town Hall and budgeting for next year.

18. CONSIDERATION OF APPOINTMENT RENEWAL OF TOWN CLERK/TREASURER –

Motion made by Supervisor Tim Maass with a second by Supervisor Kevin Schuh to appoint Colleen Laha for another two-year term as Clerk/Treasurer.

4 Yea / 0 Nay Motion Carried: Yes

19. CHANGE BANK AUTHORIZATION FOR DEPUTY CLERK AT CCU, EAST WISCONSIN BANK & CHASE –

Motion made by Supervisor Tim Maass with a second by Supervisor Kevin Schuh to change authorization for Deputy Clerk at CCU, East Wisconsin and Chase Banks.

4 Yea / 0 Nay Motion Carried: Yes

20. DEPARTMENT REPORTS –

The Town Board looked over the Outagamie Sheriff's Department Report and Highway Department Report. Fire Chief Mark Green talked to EZ-glide for the overhead door, and they said \$200-\$500 per year. He also talked to Freedom Overhead Door, and they said \$100 per hour per person. Mark Green said they have been at this building for over a year, and he feels this should be done by a professional with the equipment they have in that building. Mark is still working on the long-range plan and will have it ready for budget time. Attorney Steve Frassetto said he has been working with the Town issues and tickets. Justin Keen from Cedar Corporation said the roofing at the Town Hall is going well. Bad soils at the park for lighting project caused a change order.

21. CONSIDERATION OF VOUCHERS/DIRECT DEPOSITS –

Motion made by Supervisor Tim Maass with a second by Supervisor Brandon Conrad to approve vouchers numbered from 32502 through 32545, direct deposits numbered 10524 through 10559, TID #1 vouchers numbered 144 and 145, and TID #2 voucher numbered 186.

4 Yea / 0 Nay Motion Carried: Yes

22. ADJOURN –

Motion made by Supervisor Tim Maass and a second by Supervisor Kevin Schuh to adjourn at 8:54 P.M.

4 Yea / 0 Nay Motion Carried: Yes

Respectfully Submitted,

Jennifer Andersen – Deputy Clerk/Treasurer