

APPROVED 2/27/2023
TOWN BOARD MEETING MINUTES
WEDNESDAY, NOVEMBER 16, 2022
6:00 p.m.
FREEDOM TOWN HALL
W2004 COUNTY RD S

1. CALL TO ORDER, ROLL CALL, INVOCATION, PLEDGE –
Meeting called to order by Chairman Charles Kramer at 6:00 p.m.
Members present: Chairman Charles Kramer, Supervisor Kevin Schuh, Supervisor Jason Vandenberg and Supervisor Brandon Conrad. Supervisor Margo Fox is excused.
Also present: Deputy Clerk/Treasurer Jennifer Andersen, Jeff Kussow, Justin Keen from Cedar Corporation.
Chairperson Charles Kramer led the Pledge of Allegiance.

2. VERIFICATION OF POSTING/ADOPT AGENDA –
Posted on the 2 Boards at the Freedom Town Hall and on the Town website on the 14th of November 2022 at 4:30 p.m. by the Clerk's Office. Also posted at: Dairyland Depot, Freedom Mini Mart and Shop & Save Mart/Halesi, LLC.
Amended Agenda - Posted on the 2 Boards at the Freedom Town Hall and on the Town website on the 15th of November 2022 at 3:30 p.m. by the Clerk's Office. Also posted at: Dairyland Depot, Freedom Mini Mart and Shop & Save Mart/Halesi, LLC.
Motion made by Supervisor Brandon Conrad with a second by Supervisor Jason Vandenberg to adopt the agenda.
3 Yea /0 Nay Motion Carried: Yes

3. CONSIDERATION OF MINUTES OF TOWN BOARD MONTHLY MEETING ON 9/28/2022, 10/26/2022, SPECIAL TOWN BOARD MEETINGS ON 10/13/2022, 10/17/2022, 11/2/2022, 11/14/2022 and Joint Town Board Meeting with Sanitary District 10/26/2022 and Public Hearing, Town Meeting of Electors on 11/14/2022 –
Motion made by Supervisor Brandon Conrad with a second by Supervisor Kevin Schuh to approve the minutes. Supervisor Jason Vandenberg Abstained from the 11/2/2022 meeting.
3 Yea /0 Nay Motion Carried: Yes

4. PUBLIC COMMENT SESSION (maximum 15 minutes total) –
Tom from Tidy View asked about permits, Jeff Kussow from Cedar Corporation stated that they just need Town Building Permit.
Jennifer Andersen spoke to the Town Board about minutes and stated that the Town abides by Robert's Rules of Order. With that being said, minutes are a legal record of meetings. Minutes are a record of what is done at a meeting, not what is said. These discussions, personal opinions and bickering will no longer be put in the minutes.

5. PLAN COMMISSION REFERRALS:
 - A. Consideration and Action on Comprehensive Plan Amendments to Chapters 6, 10, and 11, and the Future Land Use Map of the Town of Freedom Comprehensive Plan; and Ordinance No. 2022-04, An Ordinance Amending the Town of Freedom Comprehensive Plan, Outagamie County, Wisconsin –
Jeff Kussow discussed all Chapter changes in the Comprehensive Plan Amendments and the Future Land Use Map. The Plan Commission recommended approved and Public Notice was completed. Supervisor Brandon Conrad noticed error with Resolution Number.

Tabled until December, need correct Resolution Number.

6. DISCUSSION & POSSIBLE ACTION ON OWNERSHIP OF OUTLOTS 2 AND 3 OF THE COUNTRY FIELDS PLAT AND RESPONSIBILITY OF LONG-TERM STORMWATER POND MAINTENANCE –
Jeff Kussow from Cedar Corporation explained the difference between the Town having ownership of the Stormwater Pond maintenance and the Country Fields Lot Owners having ownership. Supervisor Brandon Conrad made a motion with a second by Kevin Schuh to have in the Maintenance Agreement with Developer that maintenance costs would be assessed to property owners.
3 Yea /0 Nay Motion Carried: Yes Supervisor Jason Vandenberg Abstained
7. DISCUSSION AND POSSIBLE ACTION ON CONTRACT BETWEEN THE TOWN OF FREEDOM AND FREEDOM AREA SCHOOL DISTRICT –
Town Board looked over the Agreement. Supervisor Jason Vandenberg made a motion with a second by Kevin Schuh to approve the contract for the rest of the 2022-2023 school year and revisit next year with another meeting.
3 Yea /0 Nay Motion Carried: Yes Chairperson Charles Kramer Opposed
8. DISCUSSION & POSSIBLE ACTION ON TOWN PURCHASING/REPAIRING ELECTRIC BAG FROM MEALS ON WHEELS STORE –
Town Board needed more information, and no one was there to discuss the purchasing or repairing of electric bag from Meals on Wheels.
Tabled until the Board has more information. Supervisor Jason Vandenberg asked Jennifer to call Dennis.
9. DISCUSSION, UPDATE AND POSSIBLE ACTION REGARDING GONNERING COURT ISSUES –
Supervisor Kevin Schuh said he has not heard anything, nothing until spring.
10. DISCUSSION & POSSIBLE ACTION FOR GARVEY ROAD 2023 CULVERT REPLACEMENT –
Supervisor Brandon Conrad told Reid to keep it on his list for next year.
11. DISCUSSION & POSSIBLE ACTION ON POTENTIAL ROAD RIGHT-OF-WAY ACQUISITION FOR PARKWAY LANE EXTENSION –
Jeff Kussow from Cedar Corporation spoke about the acquisition and stated that Attorney Steve Frassetto was taking care of this, and it was in the Attorneys Report. Jeff also stated that there will be a Joint Meeting December 7th.
12. DISCUSSION & POSSIBLE ACTION ON INTERGOVERNMENTAL MAINTENANCE AGREEMENT WITH OUTAGAMIE COUNTY HIGHWAY DEPARTMENT –
Chairperson Charles Kramer made a motion with a second by Supervisor Brandon Conrad to approve the Intergovernmental Maintenance Agreement with Outagamie County Highway Department.
13. DISCUSSION & POSSIBLE ACTION ON SNOW PLOWING WITH LOCAL CONTRACTOR –
Supervisor Brandon Conrad made a motion with a second by Supervisor Jason Vandenberg to approve Swinkles to plow and salt Town roads at \$115.00 per hour and Town will supply the salt. Swinkles will contact Chairperson Charles Kramer regarding the salting of roads when needed.

14. DEPARTMENT REPORTS:

A. ENGINEER REPORT –

- Country Fields construction progress update –
Justin Keen with Cedar Corporation said there is a meeting on site with County. Developer Jason Vandenberg stated he talked to Reid about snowplowing and all the manholes have blacktop around them and catch basins are staked around the whole property. Jason will plow the property through February. By then people should be getting permits and then Jason will ask the Town to finish for the year.
Question was asked who taking care of the building heights. Supervisor Brandon Conrad stated it was Davel for Country Fields. Developer Jason Vandenberg stated he thought the Town was setting something up. Supervisor Brandon Conrad said this will need to be brought up at another meeting as it is not Agenda.
- Town WISLR Certification –
Justin Keen with Cedar Corporation stated he made some changes on it and has now sent it to State of Wisconsin and we are good for another year.
- Bipartisan Infrastructure Law 2023-2026 Transportation Alternatives Program project solicitation –
Jeff Kussow with Cedar Corporation explained the funding program that may be used for the trail project on County EE between the two schools from DOT and it is an 80/20 cost share.

B. FIRE DEPARTMENT REPORT – Discussion & possible action on new brush truck expenses –

Mark Green stated they received the donation for the ¾ ton truck and make into a brush truck. Supervisor Brandon Conrad stated they do not have \$34,000 in the 2023 budget and recommended donations. Supervisor Jason Vandenberg agreed with Supervisor Conrad. Mark scheduled for the second set of tires to be put on the truck in December.

C. PARK REPORT – Discussion & possible action on recommendations by the committee on how to spend the \$350,000 from the 2022 Capital Improvement Budget –

Paul Hermes who is on the Park Committee stated that safety and protection of the parks as well as and/or improving the parks.

Jeff Kussow from Cedar Corporation wanted to state for the record that for the Diamond #1 in that practice field that up to \$285,000 being used of the \$350,000 towards the Diamond #1 with the understanding that large chunk of money would be donated or fundraised by FAA, Softball Club, etc. Jeff stated the cost would be roughly \$404,000 to \$500,000 on the low end for just Diamond #1. This project would need to be publicly bid with a design.

Supervisor Jason Vandenberg made the motion with a second by Supervisor Brandon Conrad to reconstruct Diamond #1, new bullpens for softball and baseball, security improvements to include cameras near bathrooms, install electronic strike locks on bathroom doors and, fix drainage issues near diamonds 2, 3, 4, practice fields in the total amount of \$343,928.00.

3 Yea /0 Nay Motion Carried: Yes Chairperson Charles Kramer Opposed

D. PUBLIC WORKS REPORT – Written report given in packets – Update on current public works activities –
Town Board read the report.

- E. ATTORNEY REPORT – Written report given in packets - Parkway Lane Extension, Country Fields Subdivision, Kramer Circuit Court Complaint, Vandenberg Investigation, Fox Investigation, Van Lanen Appeal, Cermele & Matthews Claim, TID No. 1 Audit, Public Works Issues –
Town Board looked over report.

15. CONSIDERATION OF VOUCHERS/DIRECT DEPOSITS –

Supervisor Brandon Conrad made a motion with a second by Supervisor Kevin Schuh to approve Vouchers, EFT's and Direct Deposits.

2 Yea /0 Nay Motion Carried: Yes Chairperson Charles Kramer Opposed and Supervisor Jason Vandenberg Abstained

16. MOVE TO CLOSED SESSION PER WI STATS 19.85 (1) (c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Discussion and possible action for town board to potentially hire town employees –

Supervisor Brandon Conrad made the motion with a second by Supervisor Kevin Schuh to move to close session.

**Chairman Kramer – Yes Supervisor Conrad – Yes Supervisor Schuh – Yes Supervisor Vandenberg – Yes
4 Yea /0 Nay Motion Carried: Yes**

17. RETURN TO OPEN SESSION –

Motion by Supervisor Brandon Conrad with second by Supervisor Kevin Schuh to return to open session.

**Chairman Kramer – Yes Supervisor Conrad – Yes Supervisor Schuh – Yes Supervisor Vandenberg – Yes
4 Yea /0 Nay Motion Carried: Yes**

18. ANY ACTION AS A RESULT OF CLOSED SESSION –

Supervisor Brandon Conrad made a motion with a second by Supervisor Kevin Schuh to hire Steve Bruggeman as the Director of Administration and Public Works per our Employment Agreement.

3 Yea /0 Nay Motion Carried: Yes Chairperson Charles Kramer Opposed

Supervisor Jason Vandenberg made a motion with a second by Supervisor Kevin Schuh to make Leroy Abel a full-time Public Works Laborer, per the advertised job posting.

3 Yea /0 Nay Motion Carried: Yes Chairperson Charles Kramer Abstained

19. DISCUSS FUTURE AGENDA ITEMS –

None

20. ADJOURN –

Motion by Supervisor Jason Vandenberg with second by Supervisor Kevin Schuh to adjourn at 8:33p.m.

Respectfully,

Jennifer Andersen

Deputy Clerk/Treasurer