

Town Administrator – Town of Freedom, Outagamie County Wisconsin. The Town of Freedom is located approximately halfway between the cities of Appleton and Green Bay. Residents of Freedom live in rural, urban (in the Village-like center), and exurb areas. The Town has a moderate growth rate (7% since 2010), a median age of 37.9, a 2021 median household income of \$83,688,

The Town of Freedom has contracted services including police (Outagamie County), fire protection services (a private fire company with a Board of Directors), engineering, refuse and recycling, legal counsel, building inspection, planning, and assessment. In-house services include clerk/treasurer, public works, parks and recreation, and administration. The Town has a separate sanitary district that is responsible for sanitary sewer and drinking water.

The Town Administrator is a newly created position. The Town is currently contracted for an interim administrator to guide the transition to an administrator form of government until a permanent administrator joins the team. The Administrator oversees a general fund budget of \$2.3 million and current staffing under 10 FTE.

The Town has several projects that have been initiated and will be high priority for the new Town Administrator to bring to fruition. The Town is currently:

- developing its first 5-year capital improvement plan.
- creating a 3rd tax increment district.
- exploring creating a stormwater utility.
- exploring establishing intergovernmental agreements with neighboring towns.
- formalizing facility use agreements with community organizations.
- anticipating the need to grow staffing levels as the community continues to grow.

The position requires a Bachelor's degree in public administration or related field, Master's degree preferred. At least two years' municipal management experience preferred. The Town is seeking candidates with strong leadership skills and a collaborative, team-oriented approach to managing the organization. The Administrator reports to and is hired by a Town Board that consists of 4 supervisors elected at large and a chair. Anticipated starting salary range is \$100,000 - \$115,000 depending upon qualifications.

Send cover letter, resume, and five-work related references (one PDF) to the Town of Freedom at deputyclerk@townoffreedom.org. Applicants wishing confidentiality must request so in writing. Confidentiality of applicants is not guaranteed based upon Wis. Stats. 19.36 (7).

The position will be open until filled, with the first review of candidates on June 19, 2023.