

APPROVED 7/26/23
TOWN BOARD MEETING MINUTES
WEDNESDAY, MAY 24, 2023
6:00 p.m.
FREEDOM TOWN HALL
W2004 COUNTY RD S

1. CALL TO ORDER, ROLL CALL, PLEDGE

Meeting called to order by Chairperson Justin Schumacher at 6 p.m.

Members present: Chairman Justin Schumacher, Supervisor Kevin Schuh, Supervisor Chris Valley, Supervisor Margo Fox, Supervisor Linda Borneman.

Also present: Clerk/Treasurer Jennifer Andersen, Diane Wessel Interim Administrator from MSA, Jeff Sanders Town Planner, Attorney Steve Frassetto.

Chairperson Justin Schumacher led the Pledge of Allegiance.

2. VERIFICATION OF POSTING/ADOPT AGENDA

Posted on the 2 Boards at the Freedom Town Hall and on the Town website on the 23RD of May, 2023 at 5:30 p.m. by the Clerk's Office.

Motion made by Chairperson with a second by Supervisor Margo Fox to approve the agenda as posted.

Vote: 5 Yea / 0 Nay Motion Carries: Yes

3. PUBLIC COMMENT SESSION (maximum 15 minutes total)

Lori Dallman stated that the soccer goal was damaged and wanted to inform the Board. Jeananne Greenwood asked if the Town Board would decrease the speed limit passed Woodland Subdivision.

Chairperson Justin Schumacher stated that the County did a case study and the speed zone is where it is supposed to be at currently. Recent study showed how many accidents have occurred in the last ten years and all is related to the way the speed limits are set on County roads.

4. DISCUSSION AND POSSIBLE ACTION – TOM FOX; FREEDOM RINGS SUBDIVISION PARCELS

Resident Tom Fox asked if the Town Board would assist with removing all the parcels that were created from the Freedom Rings subdivision that was never created and was not bought from the Town. Chairperson Justin Schumacher stated that the Town Board has no control over the divided parcels, and it would be Outagamie County and surveyor.

5. DISCUSSION AND POSSIBLE ACTION ON ADOPTING LENA LANE

Motion made by Chairperson Justin Schumacher upon engineer, attorney approval and meets all specs except width of right-of-way and length with a second by Supervisor Schuh.

Vote: 4 Yea / 1 Nay Motion Carries: Yes

6. DISCUSSION AND POSSIBLE ACTION ON CAMERAS AND STRIKE LOCKS AT THE VFW PARK

Supervisor Margo Fox stated that the previous board approved cameras and strike locks, but recently the parks needed a new lawnmower, and the funds were taken out of the park fund.

Motion made by Supervisor Chris Valley to move Agenda Item #6 after Agenda Item # 11 has been decided with a second by Chairperson Justin Schumacher.

Vote: 5 Yea / 0 Nay Motion Carries: Yes

After Agenda Item # 11, Motion made by Supervisor Margo Fox with a second by Supervisor Chris Valley to accept the Bid from Amplitel in the amount of \$44,926.00.

Vote: 5 Yea / 0 Nay Motion Carries: Yes

7. DISCUSSION AND POSSIBLE ACTION ON PROPOSED FIRE DEPARTMENT TRAINING FACILITY
Motion made by Supervisor Linda Borneman to proceed with training facility as long as the building remains the Town of Freedom property with a second by Supervisor Margo Fox. Fire Chief Mark Green agreed.
Vote: 5 Yea / 0 Nay Motion Carries: Yes
8. DISCUSSION AND POSSIBLE ACTION ON PUBLIC WORKS, RESERVE FOR CONTINGENCY
No action needed. Will be discussed further on in Agenda.
9. DISCUSSION AND POSSIBLE ACTION ON VFW BALL DIAMOND PROJECT
Motion made by Chairperson Justin Schumacher to inquire Town Engineer to create scope of project and bids with a second by Supervisor Margo Fox.
Interim Administrator, Diane Wessel, stated this item would be circulated again for purposes of funds. The next couple agenda items are going to need Budget amendments because the money was not carried over from the year before.
10. DISCUSSION AND POSSIBLE ACTION FOR FUNDING FOR 2023 ROAD PROJECTS
Interim Administrator, Diane Wessel, explained to the Town Board members that the Former Interim Highway Director found a list of road projects identified for 2023. He went out and asked the Engineer to get bids out for these roads and when the bids came back they were not budgeted for 2023. Budget amendments would also need to be made.
11. DISCUSSION AND POSSIBLE ACTION FOR AWARDING ROAD PROJECT BIDS
Motion made by Supervisor Chris Valley with a second by Supervisor Linda Borneman to award the MCC road bid project.
Vote: 5 Yea / 0 Nay Motion Carries: Yes
12. DISCUSSION AND POSSIBLE ACTION ON SPECIAL EVENT FOR MURPHY'S SKUNK HILL BAR - 6/24/2023
Motion made by Chairperson Justin Schumacher with a second by Supervisor Kevin Schuh to approve Special Event.
Vote: 4 Yea / 0 Nay Motion Carries: Yes Supervisor Linda Borneman Abstained
13. DISCUSSION AND POSSIBLE ACTION ON SPECIAL EVENT PERMIT AND TEMPORARY LIQUOR LICENSE FOR SAINT NICHOLAS SCHOOL; COUNTRY FEST EVENT JUNE 9, 2023.
Motion made by Supervisor Margo Fox with a second by Supervisor Chris Valley to approve Special Event.
Vote: 5 Yea / 0 Nay Motion Carries: Yes
14. DISCUSSION AND POSSIBLE ACTION ON TIRE DAY - SEPTEMBER 16, 2023
Jennifer Andersen informed the Town Board that next year the Town will be charged to drop tires off at Outagamie County and will need to consider either charging Residents for tires or no longer having Tire Day. No action taken at this time. Town Board will discuss during Budget.
15. DISCUSSION AND POSSIBLE ACTION FOR SHELTER AT THE LIONS PARK
Supervisor Margo Fox asked if the Town Board would be in favor of the shelter for the Lions Park. Chairperson Justin Schumacher and Town Board Members discussed, and all are in favor of pursuing shelter at the Lions Parks.

16. DISCUSSION AND POSSIBLE ACTION ON ADMINISTRATOR POSITION DESCRIPTION, SALARY RANGE, AND RECRUITMENT

Motion made by Chairperson Justin Schumacher with a second by Supervisor Linda Borneman to approve Administrator position description, salary range of \$100,000 - \$115,000 pending experience and no recruiting at this time and place advertisement on website.

17. DEPARTMENT REPORTS –

- A. PARK REPORT
Supervisor Margo Fox gave her report.
- B. FIRE DEPARTMENT REPORT
Fire Chief, Mark Green, gave his report.
- C. FIRST RESPONDER REPORT
No report this month.
- D. HIGHWAY DEPARTMENT REPORT
DPW report is in the packet for Town Board to review.
- E. ATTORNEY REPORT
No report this month.
- F. PLANNER REPORT
Planner report is in the packet for Town Board to review.
- G. ADMINISTRATOR REPORT
Interim Administrator, Diane Wessel, gave her report.

18. CONSIDERATION OF VOUCHERS/DIRECT DEPOSITS

Motion made by Supervisor Kevin Schuh with a second by Supervisor Chris Valley to approve EFT's, Vouchers and E-pays.

Vote: 5 Yea / 0 Nay Motion Carries: Yes

19. OPERATORS LICENSE – Virginia Marsden, Willis Thompson, William Asmus and Daniel Rodriguez

Motion made by Chairperson Justin Schumacher with a second by Supervisor Linda Borneman to approve the operator licenses.

Vote: 5 Yea / 0 Nay Motion Carries: Yes

20. IDENTIFY FUTURE AGENDA ITEMS

Business cards, Review contracts for Baird and Attorney.

21. ADJOURN

Motion made by Chairperson Justin Schumacher with a second by Supervisor Chris Valley to adjourn meeting at 8:35 p.m.

Vote: 5 Yea / 0 Nay Motion Carries: Yes

***Respectfully Submitted,
Jennifer Andersen, Clerk/Treasurer***