

**TOWN BOARD MEETING MINUTES
WEDNESDAY, FEBRUARY 28, 2024
6:00 p.m.
FREEDOM TOWN HALL
W2004 COUNTY RD S**

1. CALL TO ORDER, ROLL CALL, PLEDGE
Meeting called to order at 6:02 pm by Chairman Schumacher. Members present: Chairman Justin Schumacher, Supervisor Kevin Schuh, Supervisor Margo Fox, Supervisor Linda Borneman (remotely). Also present: Town Administrator Justin Carlson remotely & Clerk/Treasurer Dana McHugh. Excused Absence: Supervisor Kevin Schuh & Supervisor Chris Valley. Chairman Schumacher led the Pledge of Allegiance.
2. VERIFICATION OF POSTING/ADOPT AGENDA
**Posted on the 2 Boards at the Freedom Town Hall and on the Town website on the 27th of February 2024 at 8:30 a.m. by the Clerk's Office. Motion to adopt the agenda made by Supervisor Fox and seconded by Chairman Schumacher .
Vote: 3 Yea / 0 Nay Motion Carried: Yes**
3. CONSIDERATION OF MINUTES OF TOWN BOARD MEETINGS ON 1/24/2024 & SPECIAL MEETING MINUTES FROM 1/30/2024
**Supervisor Fox made a motion with a second by Supervisor Borneman to approve the 1/24/23 & 1/30/24 Board Meeting Minutes.
Vote: 3 Yea / 0 Nay Motion Carried: Yes**
4. PUBLIC COMMENT SESSION (maximum 15 minutes total)
Lori Dallman Fence by the skate park is down. Roofs look good in buildings.
5. DISCUSSION AND POSSIBLE ACTION ON MUNICIPAL CODE OF ORDINANCES
Administrator Carlson to put out an RFP package.
6. DISCUSSION AND POSSIBLE ACTION ON TEMPORARY VENDOR ORDINANCE (FOOD TRUCK)
7. DISCUSSION AND POSSIBLE ACTION ON APPROVAL OF SPECIAL CLASS B LICENSE – ST NICHOLAS COUNTRYFEST
**Supervisor Borneman made a motion with a second by Supervisor Fox to approve Special Class B License for St Nicholas Countryfest.
Vote: 3 Yea / 0 Nay Motion Carried: Yes**
8. CONSIDERATION AND ACTION ON OPERATOR LICENSE – ZELLMER
**Supervisor Fox made a motion with a second by Supervisor Borneman to approve Operator License for Zellmer.
Vote: 3 Yea / 0 Nay Motion Carried: Yes**
9. DISCUSSION AND POSSIBLE ACTION ON WORKHORSE SOFTWARE
**Supervisor Fox made a motion with a second by Supervisor Borneman to purchase Workhorse and replace QuickBooks as our primary financial tracking software.
Vote: 3 Yea / 0 Nay Motion Carried: Yes**
10. DISCUSSION AND POSSIBLE ACTION ON MEMO FROM BAIRD REGARDING FOX CITIES DEVELOPMENT PROPOSAL
**Supervisor Borneman made a motion with a second by Supervisor Fox to not proceed with any agreement modifications with Fox Cities Development.
Vote: 3 Yea / 0 Nay Motion Carried: Yes**

**Chairman Schumacher made a motion with a second by Supervisor Fox to open for public comment for Fox Cities Development.
Vote: 3 Yea / 0 Nay Motion Carried: Yes**

**Chairman Schumacher made a motion with a second by Supervisor Fox to close public comment.
Vote: 3 Yea / 0 Nay Motion Carried: Yes**
11. DISCUSSION AND POSSIBLE ACTION ON PARK COMMITTEE MEMBER PAYMENTS

12. DEPARTMENT REPORTS –

- a. FIRE COMPANY REPORT
- b. FIRST RESPONDER REPORT
- c. HIGHWAY DEPARTMENT REPORT
- d. ATTORNEY REPORT
- e. PLANNER REPORT
- f. ADMINISTRATOR REPORT
- g. PARK COMMITTEE REPORT

13. IDENTIFY FUTURE AGENDA ITEMS – ATV Ordinance Update, Ordinance for payment of all Board/Committee members/directors (First Responder/Emergency Management), RFP Code of Ordinances, Mobile Food Establishment Ordinance

14. CONSIDERATION OF VOUCHERS/DIRECT DEPOSITS

Supervisor Fox made a motion with a second by Supervisor Borneman to approve vouchers/direct deposits for February.

Vote: 3 Yea / 0 Nay Motion Carried: Yes

15. MOVE TO CLOSED SESSION PER WI STATS 19.85(1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. (Change in employee classification).

Chairman Schumacher made a motion with a second by Supervisor Fox to move to closed session at 7:19pm. This was a roll call vote. To include Board, Administrator, & Attorney Steckbauer.

Vote: 3 Yea / 0 Nay Motion Carried: Yes

16. RETURN TO OPEN SESSION

Chairman Schumacher made a motion with a second by Supervisor Fox to move to return to open session at 7:46 pm. This was a roll call vote.

Vote: 3 Yea / 0 Nay Motion Carried: Yes

17. ANY ACTION AS A RESULT OF CLOSED SESSION

18. ADJOURN

Chairman Schumacher made a motion with a second by Supervisor Fox to move to adjourn at 7:47 pm.

Vote: 3 Yea / 0 Nay Motion Carried: Yes

Posted on the 2 Boards at the Freedom Town Hall and on the Town website on the 27th of February 2024 by 8:30 a.m. by the Clerk's Office.

Dana McHugh, Deputy Clerk