
APPLICATION for CONCEPTUAL PLAN

A **Complete Application** is required before the Town of Freedom can review the proposed land division. A Complete Application entails a fully completed application form along with all required documents and drawings (printed copy and PDF) and payment of the Application Fee submitted as a single application packet.

Contact Information:

Name of Property Owner: _____

Address: _____

Phone: _____ Email: _____

Name of Applicant (if different from Property Owner): _____

Company Name: _____

Address: _____

Phone: _____ Email: _____

Name of Surveyor: _____

Company Name: _____

Address: _____

Phone: _____ Email: _____

Property Description:

Address (if different from property owner): _____

Tax Parcel Number: _____

(Please include as attachment if more than one parcel is proposed to be divided)

Location of Property: _____ ¼ _____ ¼, Section _____, Town _____ Range _____, Town of Freedom

Current Use of Parcel to be Divided: _____

Parcel Size: _____ Parcel Width: _____

Identify the Town of Freedom Comprehensive Plan land use classification for each parcel to be divided: *(check all that apply)*

- | | |
|--|---|
| <input type="checkbox"/> Agricultural Land | <input type="checkbox"/> Single- and Two-Family Residential |
| <input type="checkbox"/> Livestock Intensive Agriculture | <input type="checkbox"/> Multi-Family |
| <input type="checkbox"/> Rural Character | <input type="checkbox"/> Commercial |
| <input type="checkbox"/> Rural Transition | <input type="checkbox"/> Commercial/Industrial |
| <input type="checkbox"/> Open Areas | <input type="checkbox"/> Industrial |
| <input type="checkbox"/> Planted Woodlots | Other: _____ |
| <input type="checkbox"/> Mining/Quarries | Other: _____ |

Current Zoning of Parcel to be Divided:
(check all that apply)

- | | | |
|---------------------------------------|---------------------------------------|---------------------------------------|
| <input type="checkbox"/> AGD District | <input type="checkbox"/> RTF District | <input type="checkbox"/> CL District |
| <input type="checkbox"/> RSF District | <input type="checkbox"/> RMF District | <input type="checkbox"/> IND District |

Application Checklist:

The purposes of the Application Checklist is to ensure a complete submittal has been prepared and to expedite the review process. The checklist is not necessarily inclusive of all requirements needed to obtain an approval and does not absolve the Applicant from compliance with other applicable sections of the Town of Freedom Land Division Ordinance.

NOTE: One paper copy and one digital copy (PDF format or similar format approved by the Town Clerk) of the application packet is required.

Please confirm compliance with Application for Conceptual Plan submittal requirements by completing the table below in full. Completion shall entail entering one of the following codes in each box under the 'Code' column.

- | | |
|----------------------------|--------------------------------------|
| ✓ - Shown on CSM | ☐ - Included with Application Packet |
| n/a - Appears Inapplicable | ? - Unable to Determine if Required |

Code	Conceptual Plan Submittal Requirements <i>(Each of the following shall be shown on the face of, or provided as an attachment to, the Conceptual Plan)</i>
	Property boundaries.
	Topographic contours, at two-foot intervals.
	Slopes at or exceeding 12 percent.
	General soil conditions.
	General hydrologic and geological characteristics.
	Description of current land cover on site.
	All environmentally sensitive areas.

	Location of Secondary Conservation Areas, as defined in the Town of Freedom Land Division Ordinance.
	Brief description of historic character of buildings and structures, historically important landscapes, and archeological features, as applicable. This includes a review of existing inventories, including those the State Historical Society of Wisconsin maintains for historic buildings, archaeological sites, and burial sites.
	Digital images of the site, including views onto the site from surrounding roads, public areas, and a map indicating the location where the subject of the image is located and location where the image was taken.
	All contiguous property owned or controlled by the subdivider.
	Existing buildings and easements.
	Current and proposed zoning.
	Proposed uses of the property.
	Number and type of dwelling units proposed.
	Tentative lot and street layout.
	Location of drain tiles.

Additional Requirements
The subdivider shall also consult with the Outagamie County Department of Development and Land Services to obtain planning assistance to avoid potential environmental impacts associated with the proposed subdivision.
Section 18-121.C of the Town of Freedom Land Division Ordinance establishes Park Impact Fee requirements and reads as follows: (1) Impact fees are hereby imposed on all residential developments and land divisions within the Town of Freedom. (2) Park impact fees shall be due in full within 14 days of the issuance of a building permit. (3) The effective date of a building permit is the date on which all impact fees imposed under this Article are paid in full, and unless all impact fees are paid in full within 14 days after issuance as required by Wis. Stat. § 66.0617(6)(g), said building permit shall expire 15 days after issuance.

Signature and Certification:

By signing and dating below, you certify the information presented on this Application along with the drawings and documents included therein are, to the best of your knowledge, complete and in accordance with the Town of Freedom Land Division Ordinance.

Applicant Signature: _____ Date: _____

Application Fee:

The Application Fee for a Conceptual Plan is \$250.00.

For Town Use Only

Check No: _____ Amount: _____ Date Received: _____