

TOWN BOARD MEETING MINUTES
WEDNESDAY, March 26, 2025 - 6:00 p.m.
FREEDOM TOWN HALL - W2004 COUNTY RD S

1. Call to order, roll call, pledge
Chairman Schumacher called the meeting to order at 6pm. Members present: Chairman Justin Schumacher, Supervisor Linda Borneman, Supervisor Chris Valley, & Supervisor Kevin Schuh. Excused: Supervisor Fox. Also present: Administrator Justin Carlson, Deputy Clerk/ Treasurer Rachel Kolocheski, Clerk/ Treasurer Dana McHugh, Town Planner Jeff Sanders, and Town Attorney Keith Steckbauer. Chairman Schumacher led the Pledge of Allegiance.
2. Verification of posting/adopt agenda
Posted on the 2 Boards at the Freedom Town Hall and on the Town website on the 25th of January 2025 by 10:30am by the Clerk's Office. Motion made by Supervisor Borneman to adopt the agenda, Seconded by Supervisor Valley .
Vote: 4 Yea / 0 Nay Motion Carried: Yes
3. Consideration of minutes of town board meeting on 2/26/2025
4. Public comment session (maximum 15 minutes total)
Lori Daalman – Treasurer of FAA, snow by skate park and water drains to practice diamond.
Courtney Sheldon asked fs tire day happening this year?
5. Discussion and possible action on insurance renewal for 2025
Supervisor Borneman made a motion to approve the Insurance Renewal through Head Insurance. Seconded by Supervisor Schuh.
Vote: 4 Yea / 0 Nay Motion Carried: Yes
6. Discussion and possible action on Special Exception Permit; Swinkles
Supervisor Valley made a motion to make a recommendation to Outagamie County for approval of the Special Exception Permit for Swinkles. Seconded by Supervisor Borneman.
Vote: 4 Yea / 0 Nay Motion Carried: Yes
7. Discussion and possible action on Special Event Permit; Skunk Hill
Supervisor Valley made a motion to approve the Special Event Permit for Murphy's Skunk Hill Bar. Seconded by Supervisor Schuh.
Vote: 3 Yea / 0 Nay Motion Carried: Yes – Supervisor Borneman Abstained
8. Discussion and possible action on Operator Licenses
Supervisor Borneman made a motion to approve the Operator Licenses as presented in the packet. Seconded by Supervisor Valley.
Vote: 4 Yea / 0 Nay Motion Carried: Yes
9. Discussion and possible action on Class B roads ordinance 2025-01
Supervisor Borneman made a motion to approve the Class B Road Ordinance 2025-01 with striking #A3. Seconded by Supervisor Schuh.
Vote: 4 Yea / 0 Nay Motion Carried: Yes
10. Discussion and possible action on illegal dumping ordinance 2025-02
Supervisor Borneman made a motion to approve Illegal Dumping Ordinance 2025-02. Seconded by Supervisor Valley.
Vote: 4 Yea / 0 Nay Motion Carried: Yes
11. Discussion and possible action on establishing Freedom EMS services ordinance 2025-03
Supervisor Borneman made a motion to approve Freedom EMS Services Ordinance 2025-03. Seconded by Supervisor Schuh.

Vote: 4 Yea / 0 Nay Motion Carried: Yes

12. Discussion and possible action on amending municipal code Chapter 19: Parks

Supervisor Valley made a motion to approve amended Municipal Code, Chapter 19 Section 3, 4A, & 5 as presented. Seconded by Supervisor Borneman.

Vote: 4 Yea / 0 Nay Motion Carried: Yes

13. Discussion and possible action on Town of Freedom Outdoor Advertising License Agreement

Supervisor Borneman made a motion to approve the Freedom Outdoor Advertising License Agreement. Seconded by Supervisor Valley.

Vote: 4 Yea / 0 Nay Motion Carried: Yes

14. Discussion and possible action on FAA proposed Diamond 5

Chairman Schumacher made a motion to open the floor for the FAA to explain with a second by Supervisor Borneman at 6:29pm.

Vote: 4 Yea / 0 Nay Motion Carried: Yes

Chairman Schumacher made a motion to close the floor with a second by Supervisor Borneman at 6:40pm.

Vote: 4 Yea / 0 Nay Motion Carried: Yes

15. Discussion and possible action on Municipal Code of Ordinances Report from Town Planner

16. Discussion and possible action on Fire Company Mutual Aid Agreements

Supervisor Borneman made a motion to approve Fire Company Mutual Aid Agreements with Grand Chute & Appleton. Seconded by Supervisor Schuh.

Vote: 4 Yea / 0 Nay Motion Carried: Yes

17. Discussion and possible action on establishing fee for yard waste site access cards

Supervisor Valley made a motion to approve the \$5 Fee for Yard Waste Site Access Cards and \$25 Annual Access Fee. Seconded by Supervisor Schuh.

Vote: 4 Yea / 0 Nay Motion Carried: Yes

18. Discussion and possible action on 2025 road project bids (Maloney Road)

Supervisor made a motion to put the Road improvement project out to bid including the extra ¼ mile, with a second by Supervisor Borneman

Vote: 4 Yea / 0 Nay Motion Carried: Yes

19. Discussion and possible action on Employee Handbook amendments (PTO)

Supervisor Borneman made a motion to approve the Employee Handbook Amendments related to PTO striking the sentence regarding accrual and not using PTO until earned & striking in poor standing. Seconded by Supervisor Valley. Final Amended document will be placed in the April meeting packet.

Vote: 4 Yea / 0 Nay Motion Carried: Yes

20. Discussion and possible action on fire/address sign requirements

21. Discussion and possible action on Procurement Policy update

Supervisor Valley made a motion to approve the Procurement Policy Amendment updates as presented. Seconded by Supervisor Borneman.

Vote: 4 Yea / 0 Nay Motion Carried: Yes

22. Department Reports –

- a. Fire Company Report
- b. First Responder Report
- c. Highway Department Report
- d. Attorney Report
- e. Planner Report
- f. Administrator Report
- g. Park Committee Report
- h. Outagamie County Police Dept Report

23. Identify Future Agenda Items

- a) VFW Contract

- b) Final Amendment of the Employee Handbook PTO**
- c) Maloney Road Bids**
- d) Possibly Diamond 5 Proposal**
- e) 2/26/25 Town Board Minutes**

24. Consideration Of Vouchers/Direct Deposits

Supervisor Borneman made a motion to approve the Vouchers/Direct Deposits as presented with a second by Supervisor Schuh.

Vote: 4 Yea / 0 Nay Motion Carried: Yes

25. Closed session—Move to closed session per WI Stats 19.85 (g) Conferring with legal counsel for the government body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.

Supervisor Valley made a motion to move to closed session at 7:36pm. Seconded by Supervisor Borneman.

Roll Call Vote

Vote: 4 Yea / 0 Nay Motion Carried: Yes

26. Return to Open Session

Supervisor Valley made a motion to return to open session at 8:01pm. Seconded by Supervisor Borneman. Roll Call Vote.

Vote: 4 Yea / 0 Nay Motion Carried: Yes

27. Any action resulting from closed session

No action.

28. Adjourn

Motion made by Supervisor Valley to adjourn the meeting at 8:02pm. Seconded by Supervisor Borneman.

Vote: 4 Yea / 0 Nay Motion Carried: Yes

Dana McHugh, Clerk/ Treasurer