

TOWN BOARD MEETING MINUTES
WEDNESDAY, July 23, 2025 - 6:00 p.m.
FREEDOM TOWN HALL - W2004 COUNTY RD S

1. Call to order, roll call, pledge
Supervisor Fox made a motion to nominate Supervisor Tomazevic as the acting Chairperson, with a second by Supervisor Schuh.
Vote: 3 Yea / 0 Nay Motion Carried: Yes
Supervisor Tomazevic called the meeting to order at 6pm. Members present: Supervisor Jennifer Tomazevic, Supervisor Kevin Schuh, & Supervisor Fox. Excused: Chairman Justin Schumacher & Supervisor Linda Borneman. Also present: Administrator Justin Carlson, Deputy Clerk/ Treasurer Rachel Kolocheski, Town Planner Jeff Sanders, and Financial Advisor Adam Ruechel with Baird. Chairman Schumacher led the Pledge of Allegiance.
2. Verification of posting/adopt agenda
Posted on the Board at the Freedom Town Hall and on the Town website on the 22nd of July 2025 by 4:00 PM by the Clerk's Office. Motion made by Supervisor Fox with a second by Supervisor Schuh.
Vote: 3 Yea / 0 Nay Motion Carried: Yes
3. Public comment session (maximum 15 minutes total)
None
4. Discussion on 2024 audit by Lauterbach & Amen
5. Update to Quarter 2 Financials Presented by Adam from Baird
6. Discussion and possible action on Pay App #1 for Northeast Asphalt Road Project (Greiner to Lau)
Motion made by Supervisor Fox with a second by Supervisor Schuh to approve the Northeast Asphalt Road Project Pay App #1 for \$180,519.32.
Vote: 3 Yea / 0 Nay Motion Carried: Yes
7. Discussion and possible action on Pay App #1 for Northeast Asphalt Addition Road Project (Lau to Town line)
Motion made by Supervisor Fox with a second by Supervisor Schuh to approve the Northeast Asphalt Road Project Lau to Town Line Road Pay App #1 for \$58,756.01.
Vote: 3 Yea / 0 Nay Motion Carried: Yes
8. Discussion and possible action on Pay App #3 for Diamond #1
Motion made by Supervisor Fox with a second by Supervisor Tomazevic to approve Peters Concrete Pay App #3 for \$121,746.06.
Vote: 3 Yea / 0 Nay Motion Carried: Yes
9. Discussion and possible action on Red Power Diesel balance of \$2,930.39
Motion made by Supervisor Fox with a second by Supervisor Schuh to approve the payment to Red Power Diesel in the amount of \$2,930.39.
Vote: 3 Yea / 0 Nay Motion Carried: Yes
10. Discussion and possible action on Operator Licenses
Motion made by Supervisor Fox with a second by Supervisor Tomazevic to approve the Operator License list as presented
Vote: 3 Yea / 0 Nay Motion Carried: Yes
11. Discussion and possible action on RFP for Permitting and Licensing Software
Motion made by Supervisor Fox with a second by Supervisor Tomazevic to approve moving forward with 1Cloud Permit minus the Building Permit option.
Vote: 3 Yea / 0 Nay Motion Carried: Yes
12. Discussion and possible action on Future Space Needs for Town Operations
13. Discussion and possible action on Gonnering CSM
Motion made by Supervisor Schuh with a second by Supervisor Fox to approve the Gonnering CSM.
Vote: 3 Yea / 0 Nay Motion Carried: Yes
14. Discussion and possible action on property concerns – N4128 County Road E
15. Discussion and possible action on property concerns - W2060 County Road S
Motion made by Supervisor Fox with a second by Supervisor Tomazevic to direct staff to investigate these issues involving item #14 (N4128 Cty Rd E) & Item #15 (W2060 Cty Rd S).
Vote: 3 Yea / 0 Nay Motion Carried: Yes

16. Department Reports –

- a. Fire Company Report
- b. First Responder Report
- c. Highway Department Report
- d. Attorney Report
- e. Planner Report
- f. Administrator Report
- g. Park Committee Report
- h. Outagamie County Police Dept Report

17. Identify Future Agenda Items

- a) VFW Contract
- b) Right-of-Way Obstruction Ordinance
- c) Chapter 19: Parks
- ~~d) Ordinance Enforcement & Administrative Authority~~
- e) Town Board Meeting Minutes from 6/25/25
- f) Social Media & AI Policy
- g) Space Needs**
- h) Food Pantry Contract**
- i) Audit, if L&A will be present**
- j) Zoning, County or Local**

18. Consideration Of Vouchers/Direct Deposits

Motion made by Supervisor Fox with a second by Supervisor Schuh to approve the Vouchers / Direct Deposits as presented.

Vote: 3 Yea / 0 Nay Motion Carried: Yes

19. Adjourn

Motion made by Supervisor Schuh to adjourn at 7:22 pm, Seconded by Supervisor Fox.

Vote: 34 Yea / 0 Nay Motion Carried: Yes

Dana McHugh, Clerk/ Treasurer