



## MINUTES

**MAY 10, 2017**

Present: Dan Vanden Berg, Chris Evers, Eugene Klister

Others Present: Terri Romitti, FSD; Dean Zanon, Cedar Corporation; Steve Brueggeman, Town of Freedom; Vern Newhouse, Resident

Meeting called to order at 7:00 a.m. at the Freedom Sanitary District Office

Verification of posting as indicated on the bottom of the agenda.

Motion by Chris Evers to adopt the agenda. Second by Eugene Klister. Motion Carried (3-0).

Open Floor Session – None.

Motion by Chris Evers to approve vouchers 16840– 16876 including 6 auto draws for a total of \$45,736.20 (Water \$12,951.84 and Sewer \$32,784.36) Second by Eugene Klister. Motion Carried (3-0).

Motion by Dan Vanden Berg to approve the April 5, 2017 meeting minutes as presented. Second by Chris Evers. Motion Carried (2-0). Eugene Klister Abstained.

Review / Action on quotes for new roof on headworks and blower buildings at WWTF – Tabeled. We only had one quote at the time of meeting.

Reviewed the quotes for gutters on original office / lab building to decrease the leaks in the basement. Currently the water just runs straight off the roof and puddles near the building. This is causing leaks in the basement that staff has to consistently repair. Two quotes were received: Brockman's Roofing & Siding - \$1,387.50; Gutter Guys, LLC - \$2,219.00

Motion by Chris Evers to approve Brockman Roofing and Siding to install gutters on the original office building. Second by Eugene Klister. Motion Carried (3-0).

Discussed removal of pressure tank at Western Acres Water Plant. Since the well has been connected to the entire distribution system the pressure tank is unused because pressure is monitored off of the elevated storage tank (water tower). The tank was inspected in 2013 and at that time it was recommended that the tank needed to have an internal coating completed which will cost approximately \$8,000. If not removed, the tank would be due for another inspection next year. Staff recommends that the tank get removed as maintenance will be costly and there is no benefit. Options would be to have Staff work on removing it and to do the repiping. That cost would be \$694 for materials, plus any removal cost. Tank could possibly be sold or scrapped. Staff contacted Municipal Well and Pump and they are interested in the tank. They will remove the tank and reconnect pipes at no cost to the District in exchange for the tank. Staff believes this is the best option.

Motion by Dan Vanden Berg to have Municipal Well and Pump remove the tank and reconnect pipes at no cost to the District for exchange of the tank. Second by Chris Evers. Motion Carried (3-0).

Discussed the removal of a large tree that has been requested by the property owner. The cost to remove the tree by Speedy Tree Service will be \$1,000. The property owner has mentioned that they will cost share if the District is willing to have it taken down. It is a cottonwood tree. The property owner would like it down because of the mess it causes. It will benefit the District to have it removed also so that we reduce the amount of cotton getting into aeration filters.

Motion by Eugene Klister to have Speedy Tree Service remove the tree and stump for a cost of \$1,000.00. The District will pay \$500.00 of that cost with the other \$500.00 coming from the property owner. Second by Chris Evers. Motion Carried (3-0).

Update on potential development in the Town TID was given by Steve Brueggeman. Steve said the Town is moving forward with TID #2. Schedules have been updated for both TID #1 development and TID #2.

Update on School District resolution to annex into the Sanitary District was given. Terri and Dean will be meeting with East Central Wisconsin Planning Commission on May 17<sup>th</sup>. This will give us a better idea of thoughts that ECWPC has on bringing the School District land into the Sewer Service Area. Terri has been in contact with Kevin Kilstofte. He has asked that we provide cost estimates to him by June 30, 2017 so they can include it into their referendum.

Discussed water and sewer rate increase. We were not approved for the Simplified Rate Increase for water through the PSC. We will move forward with a 3% increase for sewer beginning on June 16<sup>th</sup>.

Discussed the need to replace meter reader software and hardware. Our system is 10 years old and failing. The software has not been supported since 2012. At the next meeting we will have representatives from Senso and Badger Meters to inform us of the products available now and in the future. Terri had a discussion with the PSC regarding meter replacement as we get closer to the 20 year mark. They recommended that we begin our meter replacement program in 2022 and doing it within a 5 year timeframe. In 2021 we will have to apply with the PSC to comply with that type of replacement program since we are currently not replacing meters continuously. The PSC saw no problem with waiting until 2022.

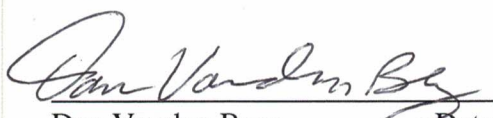
Engineers Report – Currently working on WWTF study which will be presented the first meeting in June. The water study is also being completed and should be ready to be presented in July. Working on the temperature report which will be submitted to the DNR by June 30<sup>th</sup>.

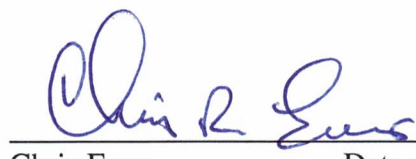
Other Business Before the Board:

- o First meeting in June will be moved to June 14<sup>th</sup>, 7:00 a.m.
- o Steve Brueggeman was reminded that the Bell Court / Elk Lane road design will need to be completed for us to move forward by the end of May.

Motion by Chris Evers to adjourn. Second by Eugene Klister. Motion Carried (3-0).

Adjourned at 8:30 a.m.

  
Dan Vanden Berg Date: 5-24-17

  
Chris Evers Date: 5-24-17